

# Frodsham Town Council

Minutes from the meeting of

**Frodsham Town Council Amenities Committee** be held on  
**16<sup>th</sup> August at 7pm at Main Street Community Church**



## FRODSHAM TOWN COUNCIL AMENITIES COMMITTEE MINUTES

### Meeting 2

Attended by: Cllrs P Griffiths (Chair), C Ashton, R McKeown, B Stockton, L Sumner.

Also attended by: L Bosman (Administrative Assistant), L Kenny (Administrative Officer) and Green Gates Community Project representatives – Mike Garvey, Diane McNamara and Clare Worrall-Hill

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#### 15. Apologies for absence

To receive apologies.

**RESOLVED:** Apologies were received and accepted from Cllrs Wade, Lowrie and Hayes.

#### 16. Declarations of interest

To note any declarations of interest on items which are on the agenda.

**NOTED:** Cllr Sumner made a declaration of interest on Green Gates Community Project.

#### 17. Opportunity for the public to speak

Members of the public are invited to speak on items which are on the agenda in accordance with FTC policy on public speaking at meetings: <https://frodsham.gov.uk/policies-procedures/>

**NOTED:** No members of the public wished to speak.

#### 18. Approval of minutes

To approve the minutes of meeting 1 held 13th July 2021

**RESOLVED:** The minutes from the meeting were approved.

#### 19. Budget

To note expenditure to date (1<sup>st</sup> April 2021 – 31<sup>st</sup> July 2021)

**NOTED:** 94% of the Hob Hey Wood budget is spent is because footpath repairs budgeted for and completed in 2020/21 were not paid for until this financial year: this is likely to lead to an overspend this year when works budgeted for in 2021/22 are completed. There was concern that most of the Committee's budget heads showed no spend, although we are one third of the way through the year. The Chair will discuss this with the Town Clerk. **ACTION: PG/JO**

#### 20. Repair/replacement of hanging basket brackets

To note that the baskets are due to be completed week commencing 16<sup>th</sup> August 2021.

**NOTED:** This work is scheduled to commence this week. Concern was raised about repairs being made to the 3 double brackets whilst the baskets are in full bloom, and it was suggested that the repairs should be deferred until later in the season. Clarification was requested on the number of baskets installed and costs the cost of supply and watering. **ACTION: JO**

## 21. War Memorial Car Park

- (a) To note the anti-social behaviour reported to Frodsham Town Council, action taken to date and any update from Cheshire Police

**NOTED:** It was noted that there has been some evidence of continued vehicle activity in the area, but people are not logging complaints on the police website.

- (b) To agree any further action to be taken

**RESOLVED:** It was agreed to advise residents that they should log all incidents of anti-social behaviour and report it to the Police via 101 or the Police website. The consultants appointed for the War Memorial Path project should be asked to advise on whether there is a cost-effective design solution for the car park that would mitigate the problems.

## 22. Ship Street play area

- (a) To note quotations received for painting the railings and agree action to be taken

**RESOLVED:** It was noted that only one quote had been received. It was agreed to defer this item until the next meeting to allow for the two further quotes to be sought. **ACTION: JO**

- (b) To note email received with regards to management of the project to install play area equipment on the site

**RESOLVED:** The email from a consultant who has previously worked on an FTC project was noted and it was agreed to appoint an independent Project Manager and obtain two further quotes for this work. **ACTION: JO**

- (c) To receive a report from Cllr Sumner following a meeting of the Green Gates Community Project

**NOTED:** Cllr Sumner's report was noted and Green Gates were asked to provide a definitive statement as to what the requirements are and what funding is expected. **ACTION: LS**

- (d) To consider granting the Green Gates Community Project permission to apply for funding from MCBF. The current round of applications closes at the end of August

**RESOLVED:** It was agreed that FTC Green Gates could apply for funding on the Council's behalf. **ACTION: LS**

- (e) To consider providing a letter of approval / support from FTC to support the MCBF application

**RESOLVED:** It was agreed that FTC would provide a generic letter of support stating that the Council is happy for Green Gates to apply for funding on its behalf. **ACTION: LN/PG/HH**

- (f) To consider protecting the Ship Street play area by registering the land with Fields in Trust

**RESOLVED:** It was noted the Green Gates group would be prepared to assist in preparing the application to Fields in Trust, should a decision be made to make an application, and that Cheshire West & Chester Council's views would have to be sought as they hold a covenant on the land. It was agreed to **recommend** to the Council that it applies for Fields in Trust protection **ACTION: JO**

## 23. Grounds maintenance SLA

- (a) To receive a report from Cllr Hayes

**DEFERRED:** In the absence of Cllr Hayes it was agreed to defer this item until the next meeting.

## 24. Benches

- (a) To note the quotation for installation and supply

**NOTED:** It was noted that the work involved in installing the benches was more than had been anticipated, leading to a cost of £12,000.

- (b) To agree action to be taken

**RESOLVED:** As the installation cost exceeded the £9,000 approved at the Council meeting on 23 July 2021, it was agreed to recommend to full Council that the budget be increased and the quote accepted.

## 25. Cheshire West and Chester Council Waste Consultation

(a) To receive a report from Cllr Stockton

**NOTED:** Cllr Stockton reported back on the recent Cheshire West & Chester Council Waste Consultation he had attended. A decision has now been taken by the unitary council on its new policy.

(b) To agree any action to be taken  
No action required.

## 26. Tourist noticeboards

(a) To receive a report from Cllr Ashton

**NOTED:** Cllr Ashton reported that she and Cllr Lowrie have cleaned the notice boards, they are not perfect but they are not the Town Council's to clean or replace; it is believed that they are the property of the History Society or CW&C.

(b) To agree any actions to be taken

**RESOLVED:** It was agreed to ask Cheshire West & Chester Council to look into cleaning these on a regular basis.

## 27. Play area maintenance

To note the following items have been instructed as authorized by Cllrs Hayes and Ashton (Quote 966)

### Townfield Lane:

- Agree the works required to the rubber tiles at two benches
- Agree to relay the grass mat under the swing set
- Turf to remove trip hazard
- Repair wetpour

### Churchfields:

- Agree the works to repair the safety surface around the Supernova
- Agree the installation of two swings

**NOTED**

## 28. Frodsham and Helsby Future Offer (Cheshire West and Chester Consultation)

(a) To receive an update from Cllr Stockton

**NOTED:** Cllr Stockton summarised the results of the consultation and the fact that Frodsham was the only area where the majority of respondents to the survey were dissatisfied with the offer. A major point of contention is the lack of swimming facilities in Frodsham and Helsby. Cllr Stockton has a Microsoft Teams call on 1<sup>st</sup> September with Cheshire West & Chester Council's Health & Wellbeing Strategy Manager for a further update.

(b) To agree action to be taken

**RESOLVED:** It was agreed that FTC needs to push harder for swimming facilities in Frodsham.

## 29. Cycle Network Cheshire

To consider setting up a working group comprising members of FTC, HPC and Cycle Network Cheshire.

**NOTED:** Cllr Sumner reported that Cycle Network Cheshire are keen to create safe cycling routes between Frodsham and Helsby and would like to work in collaboration with both Helsby PC and FTC to drive this project forwards. It was agreed that Cllrs Sumner and Davies should continue to represent FTC on the project and that the Town Clerk should make enquiries with Helsby PC to see if they are willing to get involved.

## 30. Weaver Navigation Society

(a) To note information provided by Cllr Sumner

(b) To consider providing a letter of support from FTC for the creation of a substantial base for the Daniel Adamson at the Sutton Weaver Swing bridge.

(c) To consider providing a letter of support from FTC for dredging of the River Weaver.

(d) To consider providing a letter of support from FTC for the restoration on Frodsham Lock

**DEFERRED:** The Chair expressed concerns about the wisdom of FTC expressing views about activities in Northwich (item c). The Committee supported in principle the suggestion of FTC offering support on the other items, but asked Cllr Sumner to seek clarification on item c and to suggest to WNS that they also approach Sutton Weaver Parish Council as the issues also affect that parish.

### 31. Clerk's report

Nothing to report

### 32. PART B – Exclusion of press and public

To consider exclusion of press and public due to the sensitive commercial nature of item 33.

### 33. War memorial path

(a) To note 2 quotes have been received for project management of a 250m path and consider appointment.

**DEFERRED:** It was noted that 2 quotes had been obtained. As it was unclear whether 3 quotes had been requested, a decision was deferred until this point could be clarified and to allow for a 3<sup>rd</sup> quote to be obtained if required.

**ACTION: JO**

(b) To consider a proposal to request formal quotations for memorial path following the appointment of a project manager.

**DEFERRED:** Due to the decision on Item 33(a)

### 34. Close of meeting

The meeting closed at 8.30pm.