



**EVENTS COMMITTEE MINUTES**

*Meeting 4*

Attended by: Cllrs B Wade (Chair), R McKeown, P Lowrie & J O'Donoghue (Town Clerk)

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**35. Apologies for absence**

To receive apologies and consider acceptance.

**NOTED:** Cllrs Hayes, Griffiths and Ashton were unable to attend the meeting and sent their apologies.

**36. Declarations of interest**

To note any declarations of interest.

**NOTED:** Cllr McKeown declared an interest in item 46 as landlord of The Queen's Head.

**37. Minutes of Meeting 3 held on 7<sup>th</sup> September 2021**

To agree and sign the minutes as a true record.

**RESOLVED:** The minutes of the meeting were approved and signed.

**38. Opportunity for public to speak**

Members of the public are invited to address Cllrs on items which are on the agenda.

**39. Finance report**

To note that the total expenditure for the Events Committee to date is £1,271.00.

**NOTED:** The expenditure was noted.

**40. Frodsham & District Round Table Firework Display 6<sup>th</sup> November 2021**

To note that the annual firework display will take place on 6<sup>th</sup> November 2021 at the Community Centre field. All documentation including risk assessment and insurance certificates provided.

**NOTED:** The information was noted.

**41. War Memorial**

To consider promoting the site as a viewing platform for firework displays.

**NOTED:** Discussion took place and it was agreed to: ask PCSO Flanagan for his advice as to whether this would help as a deterrent for anti social behaviour; consider setting up a working group in March 2022.

**42. Silcocks Annual Funfair 11<sup>th</sup> to 17<sup>th</sup> September 2022**

To note that Silcocks have requested use of the Community Centre field for the annual funfair from 11<sup>th</sup> – 17<sup>th</sup> September 2022 and approve request. All documentation including risk assessment and insurance documents will be provided nearer the time.

**NOTED:** The request was deferred pending discussion with the Community Centre regarding the use of toilet facilities. It was agreed that the event would be unable to go ahead without adequate toilet facilities being available.

**ACTION: JO**

### 43.Frodsham and Helsby Rotary Annual Charity Motor Show 17<sup>th</sup> July 2022

To approve a request to hold the annual show on Sunday 17<sup>th</sup> July 2022. All documentation including risk assessment and insurance documents will be provided nearer the time.

**RESOLVED:** The request was approved pending confirmation that toilet facilities would be available in the Community Centre. Clerk to confirm. **ACTION: JO**

### 44.Remembrance Day

To note arrangements for Remembrance Day 2021 and agree attendance.

**NOTED:** The arrangements were noted and councillors agreed to attend if available.

### 45.The Queen's Platinum Jubilee 2nd June 2022

To note guidance provided and consider how Frodsham Town Council will mark the event.

**NOTED:** The guidance was noted and it was agreed to ask the Christmas Festival Working Group if they wished to be involved and establish a jubilee working group in January 2022. **ACTION: JO**

### 46.Frodsham Christmas Festival Organising Independent Committee

a) To approve hire of 2 x generators at a cost of £749.01

**RESOLVED:** It was resolved to hire 2 x generators at a cost of £749.01. **ACTION: JO**

b) To receive an update from members of the independent committee

**NOTED:** The Clerk provided an update.

c) To agree any action to be taken

**NOTED:** No further action was agreed,

### 47.Date of Next Meeting

Tuesday 4<sup>th</sup> January 2022