

Frodsham Town Council



You are hereby summoned to attend a meeting of **Frodsham Town Council** to be held at 7.00pm on **Monday 26th July in Main Street Community Church, 61 Main Street, Frodsham, WA6 7DF**

Members of the public are invited to join the meeting. Please note that due to current restrictions the number of people permitted at the meeting is limited to 28 including Councillors and staff members.

FRODSHAM TOWN COUNCIL AGENDA

Meeting 4

SIGNED:

TOWN CLERK

DATE: 20/07/2021

34. Apologies for absence

To receive apologies.

35. Declarations of interest

To note any declarations of interest on items which are on the agenda.

36. Requests from the public to speak

Members of the public are invited to speak on items which are on the agenda in accordance with FTC policy on public speaking at meetings: <https://frodsham.gov.uk/policies-procedures/>

(15 mins)

37. PCSO report

To receive a report from PCSO Neil Flanagan.

(5 mins)

38. Cheshire West and Chester Council

To discuss joint working arrangements.

(10 mins)

39. Deputy Chair

To appoint a Deputy Chair.

(5 mins)

40. Mayor

(5 mins)

(a) To appoint a Mayor to serve until May 2022

(b) To appoint a Deputy Mayor to serve until May 2022

41. Approval of minutes

(5 mins)

(a) To approve and sign the minutes of the Annual Meeting held 24th May 2021

(b) To approve and sign the minutes of the Ordinary Meeting held 24th May 2021

(c) To approve and sign the minutes of the Extraordinary Meeting held 28th June 2021

42. Accounts Report June 2021

(5 mins)

(a) To note the report provided by the Clerk.

(b) To note the account balances and bank reconciliations.

(c) To approve and sign the finance report.

43. Action plan

To consider an annual plan detailing FTC activities for the year (5 mins)

44. Over 70s voucher scheme

To consider a revision to the current scheme to enable non-independent hospitality businesses to register to take part in the scheme. (5 mins)

45. Quotation to repair/replace/test catenary wires

To consider the quotation from KDE (current Christmas lights contractor) for repairs to the catenary wires and replacement bulbs where necessary (Amenities Committee budget). (5 mins)

46. Neighbourhood Plan

To note the update provided. (5 mins)

47. Amenities Committee

(10 mins)

(a) To note that the Committee resolved recommendation to return the former Ship Street play area to a play area and install play equipment

(b) To approve the recommendation for Ship Street

(c) To note that the Committee resolved to approve the Service Level Agreement and put the contract out to tender

(d) To note the request from the Amenities Committee to include a budget item for replacement benches of £9,000

(e) To approve the request for bench funding and make adjustments to the Amenities Committee budget

(f) To note the acceptance of the Manley Road Copse/WI Constitution for ongoing maintenance of the copse

(g) To approve the revision of meeting dates for the Committee (every 3rd Monday of the month at 7pm immediately following the Planning Committee Meeting between April and October, every other 3rd Monday of the month between November and March)

(h) To note that the Terms of Reference for the Committee have been approved

48. Planning Committee

To appoint additional members to the Committee (current membership 4 Cllrs, maximum membership 8 Cllrs). (5 mins)

49. Events Committee

To note that the Terms of Reference for the Committee have been approved. (5 mins)

50. Policy Process & Revenue Committee

(5 mins)

(a) To note that the Terms of Reference for the Committee have been approved

(b) To note that the rats have left the cemetery buildings and consider removal of equipment from the buildings

51. Frodsham Festival in the Park – Sunday 29th August 2021

(10 mins)

(a) To note that Rotary has invited Frodsham Town Council to have a stall at the event and consider whether to participate in the event

(b) To agree attendance at the event by Councillors

52. Christmas Tree (5 mins)

- (a) To note that the tree is on a 2-year contract for the years 2020 and 2021 at a cost of £2,145 per year and that the Independent Christmas Festival Organising Committee have agreed to carry out fundraising to cover the cost
- (b) To consider contributing £1,050 to the Organising Committee from funds remaining from the 2019 budget towards the cost of the tree

53. Protos (5 mins)

- (a) To receive a report from Cllr Davies
- (b) To consider any action to be taken

54. Cycle Network Cheshire (5 mins)

- (a) To receive a report from CNC Cheshire's Steve Pemberton and Cllr Sumner
- (b) To consider how FTC could work with CNC and Helsby Parish Council to assist with a grant to move this project forwards
- (c) To consider any other actions to be taken

55. Climate Action Frodsham (5 mins)

- (a) To receive a report from Cllr Sumner on behalf of Climate Action Frodsham
- (b) To consider whether to take part in the Great Big Green Week
- (c) To agree any actions to be taken

56. Clerk's report (5 mins)

To receive a report from the Town Clerk.

57. Close of meeting