



## FRODSHAM TOWN COUNCIL MINUTES

### Meeting 5

Attended by: Cllrs H Hayes, L Sumner, B Wade, P Griffiths, P Lowrie and C Ashton.  
Cllrs I Anstice and P Eakin joined the meeting at item 64.  
Also attended by: Cllr L Riley (Cheshire West and Chester Council)  
Clerk to the meeting: Jo O'Donoghue (Town Clerk)

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### 58. Apologies for absence

To receive apologies.

**RESOLVED:** Apologies were received and accepted from Cllrs McKeown & Stockton

**NOTED:** Cllr F Davies did not attend the meeting and no apologies were received.

### 59. Declarations of interest

To note any declarations of interest on items which are on the agenda.

**NOTED:** There were no declarations of interest

### 60. Requests from the public to speak

Members of the public are invited to speak on items which are on the agenda in accordance with FTC policy on public speaking at meetings: <https://frodsham.gov.uk/policies-procedures/>

**NOTED** No member of the public attended the meeting.

### 61. PCSO report

To receive a report from PCSO Neil Flanagan (report to be circulated to all Cllrs prior to the meeting).

**NOTED** PCSO Flanagan attended the meeting and provided a through report which was circulated prior to the meeting. APPENDIX A

### 62. Cheshire West and Chester Council

To receive a report from Cllrs Riley and Basey.

**NOTED** Cllr Riley attended the meeting and the following were noted: changes to bin collections; 2 year extension to the current Frodsham Recycling Centre; a commission into Living for Longer which runs for 6 months to April 2022 looking at care provision for older people; discussion with planning in relation to the telecommunications mast ref 21/03501/TEL.

### 63. Co-option

(a) To note that there is one candidate for Lakes Ward and one candidate for Waterside Ward

**NOTED:** The applications were noted and circulated to councillors prior to the meeting.

(b) To approve co-option to Frodsham Town Council

**RESOLVED:** It was resolved to appoint Ian Anstice as Councillor for the Lakes Ward and Patrick Eakin as Councillor for Waterside Ward. Declarations of Acceptance of Office were signed and both immediately joined the Council. Clerk to make arrangements for induction session. **ACTION: JO**

#### 64. Approval of minutes

To approve and sign the minutes of the meeting held 26<sup>th</sup> July 2021.

**RESOLVED:** The minutes of the meeting held 26<sup>th</sup> July 2021 were approved and signed.

#### 65. Accounts Report June 2021

(a) To note the report provided by the Clerk.

**NOTED:** The reports pack was noted

(b) To note the account balances and bank reconciliations.

**NOTED:** The account balances and bank reconciliations were noted

(c) To approve and sign the finance report.

**RESOLVED:** The finance report was approved and signed.

#### 66. Annual Programme

(a) To note the action plan to date

**NOTED:** The action plan was noted

(b) To agree further action to be taken

**RESOLVED:** It was agreed that each committee will review their action plan with a view to publishing on FTC website once finalised.

#### 67. Away Day

To agree date, venue and format.

**RESOLVED:** It was agreed to hold a 2-hour session on a date to be agreed; to hold the event at the Queen's Head (no charge); TC to arrange refreshments; format to include the annual programme looking at short, medium and long term objectives. Clerk to make arrangements. **ACTION: JO**

#### 68. Neighbourhood Plan

To note update (if available).

**NOTED:** It was noted that a meeting is due to take place week beginning 27<sup>th</sup> September 2021 and that an update will be available for the November meeting of full council.

#### 69. Cemetery

To note that 2 quotes have been received for repairs to the memorial wall and agree action to be taken.

**RESOLVED:** It was agreed to accept the quotation from Mallett Stone Masonry at a cost of £760 plus VAT. Clerk to instruct. **ACTION: JO**

## 70. Clerk's report

To receive a report from the Clerk.

**NOTED:** There was no further report.

## PART B

## 71. Exclusion of press and public

To resolve to exclude press and public from the meeting due to the commercial sensitivity of item 72.

**RESOLVED:** It was resolved to exclude press and public from the meeting due to the commercial sensitivity of item 72.

## 72. Invoice payment

To approve invoice #28449 in the sum of £1,814.40 for grounds maintenance works carried out in August 2021.

**RESOLVED:** It was resolved to approve the invoice and make payment subsequent to an appropriate discount being applied. Clerk to action. **ACTION: JO**

## 73. Close of meeting

**NOTED:** The meeting closed at 7:45pm

APPENDIX A  
PCSO FLANAGAN

## Problem areas:

Over the past couple of months, we have continued to see Anti-Social behaviour reported to us in relation to the top part of Castle Park, usually on a Friday and Saturday evening.

In response to this, I have requested that rural response patrols as well as our Beat Management Team target this area and give the area more of a police presence.

I have urged residents to contact Cheshire Police either via 101 or via the Cheshire Police website when they see issues happening on the park. This way, if patrols are nearby, they can deal with the issues in a timely manner.

The empty Meadow Court building off Clifton Crescent which is due to be demolished imminently, has also seen an increase in Anti-Social Behaviour over recent weeks. The group of youths who we believe responsible for this ASB and ASB in other areas on Waterside Ward are known to us and we are currently working with our ASB Team in Blacon and Weaver Vale Housing Trust to deal with these youths in a robust manner.

All these problem areas get patrolled by PC Henry and myself when we are on duty of an evening.

Once again, I continue to urge residents to ring 101 or report issues via the Cheshire Police website as and when the issues are occurring. I have seen in recent times a steady increase in emails being sent to myself from residents who either have had issues getting through via 101 or have not even tried 101 first. It is very difficult to deal with incidents days after they have occurred so I do rely on residents to report things officially.

### **Schools/Young people:**

We held a number of youth events over the summer holidays in conjunction with Frodsham Youth Association as a way of engaging with the young people in Frodsham and to try to stem the number of ASB issues we have had.

The events were both well attended and well received by the youths and parents alike and this will be continued during future school holidays.

Now that schools have returned after the summer break, we have set up regular weekly visits to Helsby High School to continue to good engagement work we have there with both staff and students.

We have also visited some of the Primary Schools and have some more visits planned over the coming month or so.

### **Bike Marking:**

We successfully held 2 bike marking events in recent months with a number of bikes now securely marked through BikeRegister. We will look to do more of these in the near future, especially just after Christmas when people invariably get new bikes.

### **Close Pass Operation:**

Unfortunately, due to staffing issues, we had to postpone our recent Close Pass Operation. We now have re-scheduled the event for Monday 25<sup>th</sup> October.

The event is aimed at helping drivers and riders to stay safe on the roads.

This will involve covert officers cycling along the identified hot spot area while wearing body worn cameras. Uniformed officers will then stop any drivers identified as having driven too close to the covert officers. The drivers will then be educated on how to pass riders safely and why this is so important.

Riders will also be invited to stop as part of the initiative to talk to officers about how to keep themselves safe on their journeys, the importance of being visible to other road users and the significance of courteous riding.

I am hoping that this operation will educate drivers to the vulnerability of cyclists and others riding on two wheels such as motorcyclists, and explain the reasons why it is so important to leave enough space when overtaking.

### **Frodsham and District Community SpeedWatch:**

I am sad to report that Frodsham and District Community SpeedWatch Group have decided to fold. This decision has been taken after careful consideration and follows the recent resignation of longstanding Co-ordinator John Lloyd.

In 2014 the group was set up when a used speed gun was purchased by Frodsham Town Council. Residents were recruited and John Lloyd and Ian Welch led the group as they were both Police Support Volunteers at the time and had access to the police station and therefore the equipment.

As time progressed new members joined us and natural wastage meant we did lose some members also. We have continued to run on around 6 or so volunteers who over the years have given up their valuable time for free to try and make the roads safer for all.

I would like to go on record to personally thank all the volunteers as well as John and Ian for their hard work over the years and for making the group a success.

We are now in a position where we have equipment which has been previously purchased by Frodsham Town Council and currently sits in a secure room within Frodsham Fire Station which is now unused. This includes a Smiley S.I.D and a non-enforceable speed device.

I am quite happy for the equipment to stay with us at the present time if that is ok with the councillors. Myself and my colleagues for Kingsley and Helsby have been tasked with getting a new Community Speed Watch Group set up in the near future and will be looking for volunteers shortly.

### **Police Surgeries:**

My weekly Police surgeries remain as virtual surgeries due to the public not being allowed in to Frodsham Fire Station at present due to COVID restrictions. The hopefully that face-to-face meetings at my surgeries will happen in the near future.

My surgery dates for October and November are as follows:

Saturday 3<sup>rd</sup> October 5pm – 6pm

Thursday 7<sup>th</sup> October 2pm – 3pm

Friday 15<sup>th</sup> October 3pm – 4pm

Saturday 23<sup>rd</sup> October 5pm – 6pm

Wednesday 27<sup>th</sup> October 12pm – 1pm

Friday 5<sup>th</sup> November 3pm – 4pm

Sunday 14<sup>th</sup> November 7pm – 8pm

Saturday 20<sup>th</sup> November 4pm – 5pm

Friday 26<sup>th</sup> November 3pm – 4pm

Monday 29<sup>th</sup> November 2pm -3pm