

Accounts Report Pack – January 2022

Committee: Policy, Process & Revenue
Date of meeting: 28th February 2022
Report by: Jo O'Donoghue (Town Clerk and Responsible Finance Officer)
Dated: 1st February 2022

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Cashbook 1

User: JO

Current Bank A/c

For Month No: 10

Receipts for Month 10

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Balance Brought Fwd :		212,734.11					212,734.11	
T3197	Banked: 05/01/2022	540.00						
T3197	DT Turner	540.00			1300	130	540.00	Interment
T3204	Banked: 18/01/2022	144.00						
T3204	SLCC Cheshire	144.00			1990	100	144.00	Refund
T3202	Banked: 18/01/2022	880.00						
T3202	DT Turner	880.00			1300	130	880.00	Interment
T3201	Banked: 18/01/2022	220.00						
T3201	T3201	220.00			1301	130	220.00	Plaque
T3205	Banked: 26/01/2022	75.00						
T3205	Blackwells	75.00			1301	130	75.00	Memorial
T3203	Banked: 26/01/2022	250.00						
T3203	Walter Craven	250.00			1300	130	250.00	Interment
Total Receipts for Month		2,109.00	0.00	0.00			2,109.00	
Cashbook Totals		<u>214,843.11</u>	<u>0.00</u>	<u>0.00</u>			<u>214,843.11</u>	

Date: 01/02/2022

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Cashbook 1

User: JO

Current Bank A/c

For Month No: 10

Payments for Month 10

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
04/01/2022	CWAC	DD	510.00		85.00	4240	100	425.00	CPH 1/01/2022 to 31/01/2022
04/01/2022	Scottish Power	DD	13.00			4600	130	13.00	Cemetery building power
04/01/2022	Prism Ltd	BACS	132.68		22.11	4180	100	110.57	Phone services
04/01/2022	[REDACTED]	BACS	23.99			1079	100	23.99	Wireless keyboard and mouse
04/01/2022	[REDACTED]	BACS	25.99			1079	100	25.99	Laptop bag
04/01/2022	SLCC	BACS	144.00			4070	100	144.00	FILCA
04/01/2022	CWAC	DD	125.00			4250	100	125.00	CPH January 2022 rates
04/01/2022	H E Coward	BACS	1,060.00			4513	100	1,060.00	106 o/70 vouchers
12/01/2022	[REDACTED]	BACS	409.91			4000	100	409.91	Salary
12/01/2022	Cheshire Pensions	BACS	1,261.16			4040	100	1,261.16	Pension 15/12/22 to 15/01/22
12/01/2022	[REDACTED]	BACS	2,396.59			4000	100	2,396.59	Staff salary
12/01/2022	Prism Ltd	BACS	1,081.49		180.25	4210	100	901.24	Dell Latitude
12/01/2022	HMRC	BACS	1,379.35			4030	100	1,379.35	Staff PAYE/NI
12/01/2022	[REDACTED]	BACS	545.40			4000	100	545.40	Salary
12/01/2022	[REDACTED]	BACS	632.92			4000	100	632.92	Salary
12/01/2022	[REDACTED]	BACS	755.21			4000	100	755.21	Salary
20/01/2022	B & M Waste Services	DD	129.60		21.60	4560	130	108.00	Cemetery waste x 5
21/01/2022	Northwich Town Council	BACS	8,570.70		1,428.45	2021	170	7,142.25	Nov SLA and plant/water
21/01/2022	Harrison Design Development	BACS	1,905.00		317.50	4991	170	1,587.50	Design & mtg
21/01/2022	Frodsham Tree Solutions	BACS	200.00			4813	170	200.00	Tree removal, memorial
21/01/2022	Rabbit Digital	BACS	120.00			4210	100	120.00	December SLA
21/01/2022	DM Payroll Services	BACS	30.00			4130	100	30.00	Pension return
21/01/2022	H E Coward	BACS	730.00			4513	100	730.00	73 vouchers
21/01/2022	Robert Gleave and Sons	BACS	329.46		54.91	4514	100	274.55	32 x salt, del, daffs
25/01/2022	Prism Ltd	DD	507.05		84.51	4210	100	422.54	IT services
26/01/2022	Main Street Community Church	BACS	350.00			4823	100	350.00	Room hire
26/01/2022	H E Coward	BACS	770.00			4513	100	770.00	77 vouchers
26/01/2022	[REDACTED]	BACS	27.37			1079	100	27.37	Card reader 2xmouse mats
28/01/2022	Aggreko Ltd	BACS	844.03		140.67	4730	140	703.36	Generators Xmas Festival
31/01/2022	[REDACTED]	BACS	14.39			4210	100	14.39	Zoom 29/01 to 27/02
31/01/2022	[REDACTED]	BACS	11.98			1079	100	11.98	Reception diary
31/01/2022	[REDACTED]	BACS	6.99			1079	100	6.99	TC diary
Total Payments for Month			25,043.26	0.00	2,335.00			22,708.26	
Balance Carried Fwd			189,799.85						
Cashbook Totals			214,843.11	0.00	2,335.00			212,508.11	

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BRANCH : WARRINGTON 0890536149310600 PAGE 730
 BIC : CPBKGB22 IBAN : GB54CPBK08905361493106
 TYPE : COMMUNITY DIR FRODSHAM TOWN COUNCIL 21 JAN 22

Date	Description	Withdrawals	Deposits	Balance
31 DEC 21	BROUGHT FORWARD			212,734.11
04 JAN 22	DD CHESHIRE WEST AND 600788120	125.00		
04 JAN 22	DD TELECOMS TELE1035 217996	132.68		
04 JAN 22	DD SCOTTISHPOWER 54781325010	13.00		
04 JAN 22	DD CHESHIRE WEST FUND 215317 /2112221	510.00		
04 JAN 22	[REDACTED] FTC/7618	23.99		
04 JAN 22	[REDACTED] FTC/7617	25.99		
04 JAN 22	SLCC CHESHIRE QL2006714-1/T7608	144.00		
04 JAN 22	H E COWARD LLP FTC/T7613	1,060.00		210,699.45
05 JAN 22	D T TURNER LTD [REDACTED]		540.00	211,239.45
12 JAN 22	[REDACTED] FTC/T7622	409.91		
12 JAN 22	[REDACTED] FTC/T7625	545.40		
12 JAN 22	[REDACTED] FTC/T7623	632.92		
12 JAN 22	[REDACTED] FTC/T7626	755.21		
12 JAN 22	HMRC 709PA00115747	1,379.35		
12 JAN 22	[REDACTED] FTC/T7624	2,396.59		
12 JAN 22	PRISM SOLUTIONS 10882151	1,081.49		
12 JAN 22	CHESHIRE PENSIONS 9852093	1,261.16		
12 JAN 22	[REDACTED] MEMORIAL		220.00	202,997.42
13 JAN 22	D T TURNER LTD [REDACTED]		880.00	203,877.42
18 JAN 22	SLCC CHESHIRE BRAN UNITY TRUST BANK P		144.00	204,021.42
20 JAN 22	DD BAGNALL & MORRIS W F568FRODSHAM	129.60		203,891.82
21 JAN 22	HARRISON DESIGN DE 031-2122/T7620	1,905.00		
21 JAN 22	DM PAYROLL 1986/T7629	30.00		
21 JAN 22	RABBIT 3110/T7615	120.00		
21 JAN 22	FRODSHAM TREE SOLU 1351/T7634	200.00		201,636.82S

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BIC : CPBKGB22 IBAN : GB54CPBK08905361493106

TYPE : COMMUNITY DIR FRODSHAM TOWN COUNCIL

31 JAN 22

Date	Description	Withdrawals	Deposits	Balance
21 JAN 22	BROUGHT FORWARD			201,636.82
21 JAN 22	ROBERT GLEAVE & SO 3011/T7630	329.46		
21 JAN 22	H E COWARD LLP OVER 70/T7621	730.00		
21 JAN 22	NORTHWICH TOWN COU 5489/T7635	8,570.70		192,006.66
24 JAN 22	H E COWARD LLP OVER 70/T7640	770.00		191,236.66
25 JAN 22	DD PRISM BUSINESS DEV PRSM3947 180182	507.05		
25 JAN 22	Main Street Commun FTC/ROOM HIRE	350.00		
25 JAN 22	BALACKWELLS S/C L NJ1634 [REDACTED]		75.00	190,454.61
26 JAN 22	[REDACTED] T7636	27.37		
26 JAN 22	000000 CREDIT 4458600473880000		250.00	190,677.24
28 JAN 22	AGGREKO LTD 53335569/T7643	844.03		189,833.21
31 JAN 22	[REDACTED] C/T7654	6.99		
31 JAN 22	[REDACTED] FTC/T7653	11.98		
31 JAN 22	[REDACTED] FTC/T7644	14.39		189,799.85

Date: 01/02/2022

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**Bank Reconciliation Statement as at 01/02/2022
for Cashbook 1 - Current Bank A/c**

User: JO

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Bank A/c Directplus	31/01/2022	731	189,799.85
			<hr/> 189,799.85
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			189,799.85
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			189,799.85
		Balance per Cash Book is :-	189,799.85
		Difference is :-	0.00

Date: 07/02/2022

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**Bank Reconciliation Statement as at 07/02/2022
for Cashbook 2 - Investment A/c CCLA**

User: JO

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Investment A/c CCLA	31/01/2022		227,676.07
			<u>227,676.07</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	0.00
			<u>0.00</u>
			227,676.07
<u>Receipts not Banked/Cleared (Plus)</u>		0.00	0.00
			<u>0.00</u>
			227,676.07
		Balance per Cash Book is :-	227,676.07
		Difference is :-	0.00

Date: 01/02/2022

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Time: 13:07

**Bank Reconciliation Statement as at 13/01/2022
for Cashbook 3 - Instant Access A/c**

User: JO

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Instant Access A/c	21/01/2022		25,295.55
			<hr/> 25,295.55
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			25,295.55
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			25,295.55
		Balance per Cash Book is :-	25,295.55
		Difference is :-	0.00

Account Details

 There is currently no transaction history in your account

General Details

Number: 0890536149310650

Sort Code: 089053

Nickname: FRODSHAM TOWN
COUNCIL

Name: FRODSHAM TOWN
COUNCIL

Available Balance: £ 25,295.55

Type: INSTANT ACCESS SAVINGS

Debit interest rate: 0.00 %

Credit interest rate: 0.03 %

Currency: £

Branch: Miller Street

The Co-operative Bank is covered by the FSCS.

The Co-operative Bank, Platform,smile and Britannia are trading names of The Co-operative Bank p.l.c.P.O. Box 101, 1 Balloon Street,
Manchester M60 4EP,Registeres in England and Wales No. 990937.

The Co-operative Bank p.l.c. is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority (No. 121885). The Co-operative Bank, Platform, smile and Britannia are trading names of The Co-operative Bank p.l.c., P.O. Box 101, 1 Balloon Street, Manchester M60 4EP. Registered in England and Wales No.990937. Credit facilities are provided by The Co-operative Bank p.l.c. and are subject to status and our lending policy. The Bank reserves the right to decline any application for an account or credit facility. The Co-operative Bank p.l.c. subscribes to the Standards of Lending Practice which are monitored by the Lending Standards Board. .

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Frodsham Town Council 2021/2022

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Detailed Income & Expenditure by Budget Heading 01/02/2022

Month No: 10

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Policy Process & Revenue</u>								
1076 Precept	0	174,764	174,764	0			100.0%	
1090 Income - Interest	0	60	500	440			11.9%	
1430 Income - Rent	0	1	0	(1)			0.0%	
1890 Income - Allotments	0	1,251	927	(324)			135.0%	
1990 Income - Other	144	(3,182)	3,000	6,182			(106.1%)	
7000 Income - CIL	0	3,405	3,000	(405)			113.5%	
9000 Income - Reception Services (C	0	14,024	0	(14,024)			0.0%	
9010 Grants Received	0	30,000	0	(30,000)			0.0%	
Policy Process & Revenue :- Income	144	220,324	182,191	(38,133)			120.9%	0
1079 Office equipment	96	96	0	(96)		(96)	0.0%	
4000 Staff Salary	4,740	49,854	45,000	(4,854)		(4,854)	110.8%	
4030 PAYE and NI	1,379	12,473	13,000	527		527	95.9%	
4040 Pension	1,261	12,868	15,000	2,132		2,132	85.8%	
4060 Expenses - Staff Other	0	193	0	(193)		(193)	0.0%	
4070 Training - Staff	144	608	1,200	592		592	50.7%	
4090 Training - Councillor	0	1,186	1,000	(186)		(186)	118.6%	
4120 Audit Fees	0	(292)	1,500	1,792		1,792	(19.4%)	
4130 Professional Fees	30	1,440	2,000	560		560	72.0%	
4140 Subscriptions & Memberships	0	1,828	2,200	372		372	83.1%	
4150 Insurance	0	2,874	2,800	(74)		(74)	102.6%	
4160 Stationery	0	213	200	(13)		(13)	106.4%	
4170 Postage	0	0	150	150		150	0.0%	
4180 Telephone & Broadband	111	982	2,000	1,018		1,018	49.1%	
4190 Photocopier	0	456	720	264		264	63.4%	
4200 Website	0	960	1,500	540		540	64.0%	
4210 IT	1,458	5,592	2,750	(2,842)		(2,842)	203.4%	
4211 IT archives	0	0	1,000	1,000		1,000	0.0%	
4220 Grants Paid	0	11,970	10,000	(1,970)		(1,970)	119.7%	
4240 Rent	425	5,435	5,100	(335)		(335)	106.6%	
4250 Rates	125	1,248	1,500	253		253	83.2%	
4260 Pub Consultations	0	0	900	900		900	0.0%	
4270 Adverts	0	75	100	25		25	75.0%	
4430 Over 70s	0	365	0	(365)		(365)	0.0%	
4511 Storage Facility	0	536	1,000	465		465	53.5%	
4513 Over 70s	2,560	3,102	15,000	11,898		11,898	20.7%	
4514 Winter Gritting	275	275	1,000	725		725	27.5%	
4515 Allotments	0	1,835	1,000	(835)		(835)	183.5%	
4516 War Memorial Maintenance	0	123	1,000	878		878	12.3%	
4517 CCTV	0	4,563	4,500	(63)		(63)	101.4%	

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Detailed Income & Expenditure by Budget Heading 01/02/2022

Month No: 10

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4518 Community Safety	0	0	7,000	7,000		7,000	0.0%	
4519 Frodsham Youth Association	0	10,000	10,000	0		0	100.0%	
4600 Utilities	0	80	0	(80)		(80)	0.0%	
4612 Regalia	0	95	1,000	905		905	9.5%	
4613 Neighbourhood Plan	0	0	3,000	3,000		3,000	0.0%	
4735 Mayor Allowance	0	80	1,000	920		920	8.0%	
4810 Elections	0	0	5,000	5,000		5,000	0.0%	
4823 Room hire	350	1,043	0	(1,043)		(1,043)	0.0%	
4990 Sundries	0	1,105	0	(1,105)		(1,105)	0.0%	
4992 20% contingency EMR	0	0	50,000	50,000		50,000	0.0%	
8000 Town Clock	0	300	1,000	700		700	30.0%	
Policy Process & Revenue :- Indirect Expenditure	12,954	133,559	211,120	77,561	0	77,561	63.3%	0
Net Income over Expenditure	(12,810)	86,765	(28,929)	(115,694)				
<u>130 Cemetery</u>								
1300 Income - Burial Fees	1,670	18,375	18,000	(375)			102.1%	
1301 Income - Memorials	295	1,525	1,000	(525)			152.5%	
Cemetery :- Income	1,965	19,900	19,000	(900)			104.7%	0
4210 IT	0	85	0	(85)		(85)	0.0%	
4250 Rates	0	1,422	1,450	28		28	98.1%	
4320 Maintenance	0	1,200	2,000	800		800	60.0%	
4550 Plaques & Memorials	0	480	0	(480)		(480)	0.0%	
4560 Waste Removal	108	456	1,080	624		624	42.2%	
4600 Utilities	13	730	600	(130)		(130)	121.7%	
4900 Cemetery EMR	0	2,800	20,000	17,200		17,200	14.0%	
4990 Sundries	0	456	400	(56)		(56)	113.9%	
Cemetery :- Indirect Expenditure	121	7,629	25,530	17,901	0	17,901	29.9%	0
Net Income over Expenditure	1,844	12,271	(6,530)	(18,801)				
<u>140 Events</u>								
4700 Town Meetings	0	0	200	200		200	0.0%	
4710 Festival of Walks	0	40	1,500	1,460		1,460	2.7%	
4720 Remembrance Sunday	0	68	350	282		282	19.4%	
4722 Halloween	0	0	1,000	1,000		1,000	0.0%	
4730 Christmas Festival	703	6,194	10,000	3,806		3,806	61.9%	
4740 NY Eve	0	0	5,000	5,000		5,000	0.0%	
4757 Post Covid Event	0	0	6,500	6,500		6,500	0.0%	
Events :- Indirect Expenditure	703	6,302	24,550	18,248	0	18,248	25.7%	0
Net Expenditure	(703)	(6,302)	(24,550)	(18,248)				

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Detailed Income & Expenditure by Budget Heading 01/02/2022

Month No: 10

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>170 Amenities</u>								
2021 Grounds Maintenance SLA	7,142	28,936	35,329	6,394		6,394	81.9%	
4803 Play Area repairs/refurb	0	1,486	20,000	18,514		18,514	7.4%	
4804 Tree Works	0	810	2,000	1,190		1,190	40.5%	
4805 Hob Hey Wood	0	4,862	5,100	238		238	95.3%	
4806 Defibrillator Maintenance	0	124	2,000	1,876		1,876	6.2%	
4807 Replacement Lights	0	0	12,000	12,000		12,000	0.0%	
4808 Bulbs	0	0	100	100		100	0.0%	
4809 Rent & Rates	0	0	2,000	2,000		2,000	0.0%	
4811 Street Furniture	0	758	2,000	1,242		1,242	37.9%	
4812 Xmas Light Bulbs	0	538	750	212		212	71.7%	
4813 Additional grounds maint	200	396	0	(396)		(396)	0.0%	
4814 Manley Road Copse	0	516	2,000	1,484		1,484	25.8%	
4815 Marshlands	0	0	2,000	2,000		2,000	0.0%	
4990 Sundries	0	325	0	(325)		(325)	0.0%	
4991 Memorial path EMR	1,588	2,063	30,000	27,938		27,938	6.9%	
4999 Ship Street Play Area	0	0	150,000	150,000		150,000	0.0%	
Amenities :- Indirect Expenditure	8,930	40,812	265,279	224,467	0	224,467	15.4%	0
Net Expenditure	(8,930)	(40,812)	(265,279)	(224,467)				
Grand Totals:- Income	2,109	240,224	201,191	(39,033)			119.4%	
Expenditure	22,708	188,303	526,479	338,176	0	338,176	35.8%	
Net Income over Expenditure	(20,599)	51,921	(325,288)	(377,209)				
Movement to/(from) Gen Reserve	(20,599)	51,921						