

## Accounts Report Pack

### AGENDA ITEM 80

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**Committee:** Frodsham Town Council Meeting  
**Date of meeting:** 29<sup>th</sup> November 2021  
**Report by:** Jo O'Donoghue (Town Clerk and Responsible Finance Officer)  
**Dated:** 22<sup>nd</sup> November 2021

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## Current Bank A/c

## List of Payments made between 01/10/2021 and 30/10/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/10/2021	CWAC	DD	510.00	T7493	CPH RENT
01/10/2021	Scottish Power	DD	13.00	T7527	Power
01/10/2021	Prism Ltd	DD	132.65	T7528	Phone services
01/10/2021	CWAC	BACS	125.00	T7529	Rates CPH
06/10/2021	Lowther Forestry Group Ltd	BACS	1,814.40	T7467	August SLA
06/10/2021	Fibrous Funeral Supplies	BACS	144.04	T7460	Plaque
06/10/2021	DTM Legal	BACS	240.00	T7484	DTM Legal
06/10/2021	A Ellison	BACS	25.00	T7463	Frombles donation
06/10/2021	UK POS	BACS	50.04	T7486	UK POS
06/10/2021	Jo O'Donoghue	BACS	0.80	T7510	Adj to T7510
07/10/2021	Jo O'Donoghue	BACS	10.00	T7517	Allotment keys
07/10/2021	Lowther Forestry Group Ltd	BACS	1,791.90	T7514	SLA September
07/10/2021	Scarlett Entertainment	BACS	1,500.00	T7513	Scarlett Entertainment
07/10/2021	Northwich Town Council	BACS	1,675.80	T7511	SLA September
07/10/2021	Northwich Town Council	BACS	29.40	T7512	Cemetery toilet
07/10/2021	Jo O'Donoghue	BACS	159.14	T7510	Guttering & paint London Rd
07/10/2021	Jo O'Donoghue	BACS	19.99	T7518	Heater for CPH office
07/10/2021	Northwich Town Council	BACS	90.00	T7502	Lock Kingsway
07/10/2021	Staff	BACS	76.40	T7500	Mileage claim Frodsham-Goole
12/10/2021	Jo O'Donoghue	BACS	21.00	T7520	TEN
13/10/2021	Frodsham Tree Solutions	BACS	340.00	T7522	London Rd hedges
13/10/2021	SLCC	BACS	144.00	T7519	FILCA
13/10/2021	Jo O'Donoghue	BACS	14.39	T7521	Zoom Oct-Nov
15/10/2021	Salary	BACS	580.18	T7503	Salary
15/10/2021	Salary	BACS	632.92	T7504	Salary
15/10/2021	Salary	BACS	2,396.59	T7505	Salary
15/10/2021	Salary	BACS	452.66	T7506	Salary
15/10/2021	Salary	BACS	676.32	T7507	Salary
15/10/2021	Cheshire Pensions	BACS	1,317.87	T7509	Staff pensions
15/10/2021	HMRC	BACS	1,458.81	T7508	Staff
15/10/2021	Rabbit Digital	BACS	120.00	T7499	IT SLA
20/10/2021	FYA	BACS	25.00	T7523	Room hire 29-11
20/10/2021	B & M Waste Services	DD	125.64	T7526	October SLA
20/10/2021	Main Street Community Church	BACS	250.00	T7526	Room hire
20/10/2021	CHALC	BACS	11.00	T7525	Good Cllr Guide
25/10/2021	Prism Ltd	DD	252.29	T7538	IT SLA
25/10/2021	Waterplus	DD	26.79	T7539	Allotment water
26/10/2021	THE NATIONAL ALLOTMENT	BACS	66.00	T7530	MEMBERSHIP FEE
27/10/2021	Mallet Stonemasonry Ltd	BACS	912.00	T7531	Repairs to memorial wall
27/10/2021	Waterplus	DD	78.04	T7537	Cemetery water

<b>Total Payments</b>	<u>18,309.06</u>
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## Current Bank A/c

Receipts received between 01/10/2021 and 30/10/2021

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
T3180	Banked: <b>28/10/2021</b>	<b>75.00</b>						
T3180	Blackwells	75.00			1301	130	75.00	Memorial
T1840	Banked: <b>28/10/2021</b>	<b>1,840.00</b>						
T1840	Walter Craven	1,840.00			1300	130	1,840.00	Interment
T3181	Banked: <b>28/10/2021</b>	<b>790.00</b>						
T3181	DT Turner	790.00			1300	130	790.00	Interment
<b>Total Receipts:</b>		2,705.00	0.00	0.00			2,705.00	

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BRANCH : WARRINGTON                      0890536149310600                      PAGE 724  
 BIC : CPBKGB22                      IBAN : GB54CPBK08905361493106  
 TYPE : COMMUNITY DIR FRODSHAM TOWN COUNCIL                      15 OCT 21

Date	Description	Withdrawals	Deposits	Balance
30 SEP 21	BROUGHT FORWARD			252,290.07
01 OCT 21	DD CHESHIRE WEST AND 600788120	125.00		
01 OCT 21	DD TELECOMS TELE1035 207727	132.65		
01 OCT 21	DD SCOTTISHPOWER 54781325010	13.00		
01 OCT 21	DD CHESHIRE WEST FUND 215317 /2109241	510.00		251,509.42
06 OCT 21	A ELLISON FRODSHAM TC/T7463	25.00		
06 OCT 21	FIBROUS FUNERAL SU INV-2776/T7460	144.04		
06 OCT 21	[REDACTED] FTC/T7510	179.93		
06 OCT 21	DTM LEGAL 34184/T7484	240.00		
06 OCT 21	LOWTHER FORESTRY G 28449/T7467	1,814.40		
06 OCT 21	UK POS 0000879950/T7486	50.04		249,056.01
07 OCT 21	[REDACTED] FTC/EXP	10.00		
07 OCT 21	[REDACTED] FTC/T7500	76.40		
07 OCT 21	NORTHWICH TOWN COU 5277/T7502	90.00		
07 OCT 21	RABBIT 3076/T7499	120.00		
07 OCT 21	SCARLETT ENT INV-312319	1,500.00		
07 OCT 21	NORTHWICH TOWN COU 5289/T7511	1,705.20		
07 OCT 21	LOWTHER FORESTRY G T7514	1,791.90		243,762.51
12 OCT 21	[REDACTED] T7521	14.39		
12 OCT 21	[REDACTED] T7520	21.00		
12 OCT 21	SLCC ENTERPRISES L QL200352-1	144.00		243,583.12
13 OCT 21	FRODSHAM TREE SOLU 1331/T7522	340.00		243,243.12
15 OCT 21	[REDACTED] T7506	452.66		
15 OCT 21	[REDACTED] T7503	580.18		
15 OCT 21	[REDACTED] T7504	632.92		
15 OCT 21	[REDACTED] T7507	676.32		240,901.04S



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BRANCH : WARRINGTON                      0890536149310600                      PAGE 725  
 BIC : CPBKGB22                      IBAN : GB54CPBK08905361493106  
 TYPE : COMMUNITY DIR FRODSHAM TOWN COUNCIL                      29 OCT 21

Date	Description	Withdrawals	Deposits	Balance
15 OCT 21	BROUGHT FORWARD			240,901.04
15 OCT 21	HMRC 709PA00115747	1,458.81		
15 OCT 21	[REDACTED] T7505	2,396.59		
15 OCT 21	CHESHIRE PENSIONS 9852093	1,317.87		235,727.77
20 OCT 21	DD BAGNALL & MORRIS W F568FRODSHAM	125.64		
20 OCT 21	CHES ASSOC OF TOWN 2021/325/T7525	11.00		
20 OCT 21	FRODSHAM YOUTH ASS FTC/T7523	25.00		
20 OCT 21	Main Street Commun FTC/T7526	250.00		235,316.13
25 OCT 21	DD PRISM BUSINESS DEV PRSM3947 171675	252.29		235,063.84
26 OCT 21	DD WATER PLUS 4076429175	26.79		
26 OCT 21	THE NATIONAL ALLOT T7530	66.00		234,971.05
27 OCT 21	Mallett Stonemason 091045/T7531	912.00		
27 OCT 21	BALACKWELLS S/C L NJ16138 [REDACTED]		75.00	234,134.05
28 OCT 21	DD WATER PLUS 4075954477	78.04		
28 OCT 21	000000 CREDIT 4449600432880000		1,840.00	
28 OCT 21	D T TURNER LTD [REDACTED]		790.00	236,686.01



**Bank Reconciliation Statement as at 02/11/2021  
for Cashbook 1 - Current Bank A/c**

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<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Bank A/c Directplus	31/10/2021	725	236,686.01
			<hr/> 236,686.01
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			236,686.01
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			236,686.01
		<b>Balance per Cash Book is :-</b>	<b>236,686.01</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Bank Reconciliation Statement as at 31/10/2021  
for Cashbook 2 - Investment A/c CCLA**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Investment A/c CCLA	31/10/2021		227,646.14
			<u>227,646.14</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			227,646.14
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			227,646.14
		<b>Balance per Cash Book is :-</b>	<b>227,646.14</b>
		<b>Difference is :-</b>	<b>0.00</b>

**STATEMENT**

Ms J O'Donoghue  
Frodsham Town Council  
Castle House  
Castle Park  
FRODSHAM  
WA6 6SB  
UK

**CLIENT:** FRODSHAM TOWN COUNCIL

**ACCOUNT NAME:**

**ACCOUNT NUMBER:** 0126850001PC

Statement at 31 October 2021

Date	Description	Value of shares sold £	Value of shares bought £	Balance of shares held £	Share Class
01/10/21	Brought Forward			227,641.98	
01/10/21	Dividend reinvested		4.16	227,646.14	4
31/10/21	Carried Forward			227,646.14	4

Statement of Dividends paid during the month to 31 October 2021

Date	Receiving Account	Amount Paid £	From May 2020, prices and yields for CCLA's Funds will no longer appear in the Financial Times. To view the fund prices and yields, please visit <a href="http://www.ccla.co.uk">www.ccla.co.uk</a>
01-10-21	Dividend reinvested	4.16	

**Bank Reconciliation Statement as at 02/11/2021  
for Cashbook 3 - Instant Access A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Instant Access A/c	31/10/2021		25,295.55
			<u>25,295.55</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			25,295.55
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			25,295.55
		<b>Balance per Cash Book is :-</b>	<b>25,295.55</b>
		<b>Difference is :-</b>	<b>0.00</b>

Account Details

General Details					
Number:	0890536149310650	Sort Code:	089053		
Nickname:	FRODSHAM TOWN COUNCIL	Name:	FRODSHAM TOWN COUNCIL		
Available Balance:	£ 25,295.55	Type:	INSTANT ACCESS SAVINGS		
Credit Interest rate:	0.03%	Debit Interest rate:	0.0		
More Details					
Currency:	£	Branch:	Miller Street		
Date From(dd/MM/yyyy):	04/10/2021	Date To(dd/MM/yyyy):	02/11/2021		
Transactions for:	-NIL-	Amount From:	-NIL-	Amount To:	-NIL-
Transaction Type:	-NIL-	Transaction Code:	-NIL-	Customer Reference:	-NIL-
Bank Reference:	-NIL-				
Transactions List - - FRODSHAM TOWN COUNCIL (£) - 0890536149310650					
Date	Bank Reference	Transaction Description	Customer References	Amount (£)	Running Balance (£)
05/10/2021		Bank Credit Interest		4.05	25,295.55

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## Detailed Income &amp; Expenditure by Budget Heading 02/11/2021

Month No: 7

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Policy Process &amp; Revenue</u>								
1076 Precept	0	174,764	174,764	0			100.0%	
1090 Income - Interest	4	43	500	457			8.6%	
1890 Income - Allotments	0	1,251	927	(324)			135.0%	
1990 Income - Other	0	(3,326)	3,000	6,326			(110.9%)	
7000 Income - CIL	0	0	3,000	3,000			0.0%	
9000 Income - Reception Services (C	0	4,675	0	(4,675)			0.0%	
9010 Grants Received	0	30,000	0	(30,000)			0.0%	
<b>Policy Process &amp; Revenue :- Income</b>	<b>4</b>	<b>207,407</b>	<b>182,191</b>	<b>(25,216)</b>			<b>113.8%</b>	<b>0</b>
4000 Staff Salary	4,739	34,580	45,000	10,420		10,420	76.8%	
4030 PAYE and NI	1,459	8,619	13,000	4,381		4,381	66.3%	
4040 Pension	1,318	8,932	15,000	6,068		6,068	59.5%	
4060 Expenses - Staff Other	76	185	0	(185)		(185)	0.0%	
4070 Training - Staff	120	409	1,200	791		791	34.1%	
4090 Training - Councillor	11	151	1,000	849		849	15.1%	
4120 Audit Fees	0	(292)	1,500	1,792		1,792	(19.4%)	
4130 Professional Fees	200	(120)	2,000	2,120		2,120	(6.0%)	
4140 Subscriptions & Memberships	66	1,828	2,200	372		372	83.1%	
4150 Insurance	0	2,764	2,800	36		36	98.7%	
4160 Stationery	0	194	200	6		6	96.8%	
4170 Postage	0	0	150	150		150	0.0%	
4180 Telephone & Broadband	111	780	2,000	1,220		1,220	39.0%	
4190 Photocopier	0	292	720	428		428	40.5%	
4200 Website	120	840	1,500	660		660	56.0%	
4210 IT	267	2,394	2,750	356		356	87.0%	
4211 IT archives	0	0	1,000	1,000		1,000	0.0%	
4220 Grants Paid	25	225	10,000	9,775		9,775	2.3%	
4240 Rent	425	4,160	5,100	940		940	81.6%	
4250 Rates	125	873	1,500	628		628	58.2%	
4260 Pub Consultations	0	0	900	900		900	0.0%	
4270 Adverts	0	75	100	25		25	75.0%	
4430 Over 70s	0	365	0	(365)		(365)	0.0%	
4511 Storage Facility	0	383	1,000	618		618	38.3%	
4513 Over 70s	42	(338)	15,000	15,338		15,338	(2.3%)	
4514 Winter Gritting	0	0	1,000	1,000		1,000	0.0%	
4515 Allotments	585	1,835	1,000	(835)		(835)	183.5%	
4516 War Memorial Maintenance	0	123	1,000	878		878	12.3%	
4517 CCTV	0	4,563	4,500	(63)		(63)	101.4%	
4518 Community Safety	0	0	7,000	7,000		7,000	0.0%	
4519 Frodsham Youth Association	0	10,000	10,000	0		0	100.0%	

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## Detailed Income &amp; Expenditure by Budget Heading 02/11/2021

Month No: 7

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4600 Utilities	27	80	0	(80)		(80)	0.0%	
4612 Regalia	0	95	1,000	905		905	9.5%	
4613 Neighbourhood Plan	0	0	3,000	3,000		3,000	0.0%	
4735 Mayor Allowance	0	0	1,000	1,000		1,000	0.0%	
4810 Elections	0	0	5,000	5,000		5,000	0.0%	
4823 Room hire	275	693	0	(693)		(693)	0.0%	
4990 Sundries	20	1,095	0	(1,095)		(1,095)	0.0%	
4992 20% contingency EMR	0	0	50,000	50,000		50,000	0.0%	
8000 Town Clock	0	0	1,000	1,000		1,000	0.0%	
Policy Process & Revenue :- Indirect Expenditure	<b>10,009</b>	<b>85,781</b>	<b>211,120</b>	<b>125,339</b>	<b>0</b>	<b>125,339</b>	<b>40.6%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(10,005)</b>	<b>121,626</b>	<b>(28,929)</b>	<b>(150,555)</b>				
<u>130 Cemetery</u>								
1300 Income - Burial Fees	2,630	12,465	18,000	5,535			69.3%	
1301 Income - Memorials	75	1,230	1,000	(230)			123.0%	
Cemetery :- Income	<b>2,705</b>	<b>13,695</b>	<b>19,000</b>	<b>5,305</b>			<b>72.1%</b>	<b>0</b>
4210 IT	0	85	0	(85)		(85)	0.0%	
4250 Rates	0	1,422	1,450	28		28	98.1%	
4320 Maintenance	760	1,200	2,000	800		800	60.0%	
4550 Plaques & Memorials	120	360	0	(360)		(360)	0.0%	
4560 Waste Removal	0	180	1,080	900		900	16.7%	
4600 Utilities	194	691	600	(91)		(91)	115.2%	
4900 Cemetery EMR	0	0	20,000	20,000		20,000	0.0%	
4990 Sundries	25	184	400	216		216	46.1%	
Cemetery :- Indirect Expenditure	<b>1,098</b>	<b>4,123</b>	<b>25,530</b>	<b>21,407</b>	<b>0</b>	<b>21,407</b>	<b>16.1%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>1,607</b>	<b>9,572</b>	<b>(6,530)</b>	<b>(16,102)</b>				
<u>140 Events</u>								
4700 Town Meetings	0	0	200	200		200	0.0%	
4710 Festival of Walks	0	40	1,500	1,460		1,460	2.7%	
4720 Remembrance Sunday	0	0	350	350		350	0.0%	
4722 Halloween	0	0	1,000	1,000		1,000	0.0%	
4730 Christmas Festival	1,271	1,271	10,000	8,729		8,729	12.7%	
4740 NY Eve	0	0	5,000	5,000		5,000	0.0%	
4757 Post Covid Event	0	0	6,500	6,500		6,500	0.0%	
Events :- Indirect Expenditure	<b>1,271</b>	<b>1,311</b>	<b>24,550</b>	<b>23,239</b>	<b>0</b>	<b>23,239</b>	<b>5.3%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(1,271)</b>	<b>(1,311)</b>	<b>(24,550)</b>	<b>(23,239)</b>				

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## Detailed Income &amp; Expenditure by Budget Heading 02/11/2021

Month No: 7

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>170 Amenities</u>								
2021 Grounds Maintenance SLA 2021	4,402	20,676	35,329	14,653		14,653	58.5%	
4803 Play Area repairs/refurb	0	343	20,000	19,657		19,657	1.7%	
4804 Tree Works	0	810	2,000	1,190		1,190	40.5%	
4805 Hob Hey Wood	0	4,800	5,100	300		300	94.1%	
4806 Defibrillator Maintenance	0	81	2,000	1,919		1,919	4.0%	
4807 Replacement Lights	0	0	12,000	12,000		12,000	0.0%	
4808 Bulbs	0	0	100	100		100	0.0%	
4809 Rent & Rates	0	0	2,000	2,000		2,000	0.0%	
4811 Street Furniture	0	0	2,000	2,000		2,000	0.0%	
4812 Xmas Light Bulbs	0	0	750	750		750	0.0%	
4813 Additional grounds maint	0	196	0	(196)		(196)	0.0%	
4814 Manley Road Copse	0	516	2,000	1,484		1,484	25.8%	
4815 Marshlands	0	0	2,000	2,000		2,000	0.0%	
4990 Sundries	0	325	0	(325)		(325)	0.0%	
4991 Memorial path EMR	0	475	30,000	29,525		29,525	1.6%	
Amenities :- Indirect Expenditure	<u>4,402</u>	<u>28,222</u>	<u>115,279</u>	<u>87,057</u>	<u>0</u>	<u>87,057</u>	<u>24.5%</u>	<u>0</u>
<b>Net Expenditure</b>	<u>(4,402)</u>	<u>(28,222)</u>	<u>(115,279)</u>	<u>(87,057)</u>				
Grand Totals:- Income	<u>2,709</u>	<u>221,102</u>	<u>201,191</u>	<u>(19,911)</u>			<u>109.9%</u>	
Expenditure	<u>16,780</u>	<u>119,438</u>	<u>376,479</u>	<u>257,041</u>	<u>0</u>	<u>257,041</u>	<u>31.7%</u>	
<b>Net Income over Expenditure</b>	<u>(14,071)</u>	<u>101,665</u>	<u>(175,288)</u>	<u>(276,953)</u>				
<b>Movement to/(from) Gen Reserve</b>	<u>(14,071)</u>	<u>101,665</u>						