



AMENITIES COMMITTEE MINUTES

Meeting 6

Attended by: Cllr Wade (Acting Chair), Cllr Hayes, Cllr Lowrie, Cllr Sumner and J O'Donoghue (Town Clerk)

Also attended by: 1 member of the public

72. Apologies for absence

To receive apologies.

RESOLVED: Apologies were received and accepted from Cllr Griffiths, Cllr McKeown, Cllr Stockton and Cllr Ashton.

73. Declarations of interest

To note any declarations of interest on items which are on the agenda.

NOTED: Cllrs Wade and Sumner declared an interest in item 83 as members of the Green Gates Community Project.

74. Requests from the public to speak

Members of the public are invited to speak on items which are on the agenda in accordance with FTC policy on public speaking at meetings: <https://frodsham.gov.uk/policies-procedures/>

NOTED: A member of Frodsham WI attended the meeting in relation to item 78b and requested that strimming of Manley Road Copse be taken off the SLA as Frodsham WI would make alternative arrangements.

75. Approval of minutes

To approve the minutes of the meeting held 15th November 2021.

RESOLVED: The minutes of the meeting held 15th November 2021 were approved (3:1) and signed. Cllr Sumner objected to approval of the minutes.

76. Actions from the meeting held 15th November 2021

To note actions taken as follows:

Ref	Subject	Outcome	Action by
69b	Grounds maintenance SLA	It was agreed to recommend to full council (29 November 2021) to appoint Bidder B.	JO
70b	Ship Street play area	It was proposed by Cllr McKeown, seconded by Cllr Hayes and unanimously agreed to recommend to full council (29 November 2021) to approve quote A. Cllrs Wade and Sumner did not take part in the vote.	JO

NOTED: The actions were noted.

77. Memorial path

(a) To note the report from the meeting with Harrison Design Development held on 22nd December 2021

NOTED: The report was noted

(b) To approve the design and timescale

RESOLVED: It was unanimously agreed to approve the design and timescale.

(c) To consider whether to include the area around the monument in the scheme at an additional cost of between £20,000 and £39,000 depending on design

RESOLVED: It was unanimously agreed to recommend to full council that the additional area around the monument is included in the scheme and noted that grant funding could be secured to cover the shortfall in budget.

78. Grounds maintenance SLA

(a) To note that a meeting has been arranged with Northwich Town Council to clarify any items on the service level agreement. This meeting will be attended by Cllr Hayes (Chair of FTC) and Cllr Wade (acting Chair Amenities Committee)

NOTED: The meeting was noted.

(b) To note that the SLA contains line items for Manley Road Copse and determine action to be taken:

Manley Road Copse	Litter pick / inspection	12	12	Monthly report
Manley Road Copse	Strim path	6	6	April – October
Manley Road Copse	Hedge cutting	1	1	road hedge, top & both sides, clear of footpath

RESOLVED: It was unanimously resolved, following representation from Frodsham WI, to remove the 6 strims from the SLA (£75/year), continue with the monthly inspection reports as landowner (£150/year) and the annual road side hedge cutting to include top, both sides and clear the footpath (£100/year). This represents a cost saving of £75/year. Clerk to discuss with contractor.

79. Play area inspections

(a) To note the report provided by the Clerk with regard to play area reports/actions

NOTED: The report was noted.

(b) To note the inspections carried out by Northwich Town Council on 5th January 2022

NOTED: The inspection reports were noted

(c) To note quotations received and agree action to be taken

RESOLVED: It was resolved to approve (3:1) the quotations and the following works were approved as follows. Cllr Sumner objected to the proposal to accept the quotations and instruct the works as follows:

Site	Recommendation	Action
Townfield Lane	<ol style="list-style-type: none"> 1. Cut back vegetation away from signs 2. Relay rubber tiles in front of bench to remove trip hazard 3. Replace 1 cradle seat due to split seat 4. Concrete in loose play panel 5. Cut grassed areas outside play area 6. Strim embankment and steps 7. Cover exposed slide foundations 	<ol style="list-style-type: none"> 1. Quote 1099 £24.50 2. Quote 966 dated 5/07/2021 £198 3. Quote 1032 dated 21/09/2021 £98 works instructed 4. Quote 1099 £225.00 5. Quote 1099 £24.50 6. Awaiting quote 7. Quote 1099 £98
Ship Street orchard	<ol style="list-style-type: none"> 1. Trim hedges 	<ol style="list-style-type: none"> 1. Quote 1099 £198
Ship Street	<ol style="list-style-type: none"> 1. Replace bin lid 	<ol style="list-style-type: none"> 1. Awaiting quote
Park Lane	<ol style="list-style-type: none"> 1. Replace self-closing gate 2. Tighten hand and foot holds on bee springer 3. Replace missing sign on outdoor gym 4. Strim around fence line and cut grass 5. Grease bike gym equipment 6. Cut hedges side and top 	<ol style="list-style-type: none"> 1. Quote 1099 £1600 2. Quote 1099 FOC 3. Quote 1099 £122.50 4. Quote 1099 £49 5. Quote 1099 FOC 6. Quote 1099 £198
Churchfields	<ol style="list-style-type: none"> 1. Wear to either side of embankment slide. Top up and seed 2. Swings missing from blue swing frame. 3. Replace safety surface under swing 4. Goal posts need securing as a matter of urgency – top up goal mouth 5. Safety surface under bridge needs replacing 6. Cut grass 7. Cut hedges 8. Remove and dispose 2 x springers 9. Replace broken bench 	<ol style="list-style-type: none"> 1. Quote 1099 £98 2. On order 3. Quote £2,200 (bark and edging) 4. Awaiting quote to secure £98 to top up 5. Quote 510 £500 for surface and £495 to build structure to stop kids getting under bridge 6. Quote 1099 £147 7. Quote 1099 £200 8. Quote 966 £550 9. Quote 938 £473.20
Top Road	<ol style="list-style-type: none"> 1. Path requires cleaning – jet wash 2. Gate closes too quickly 3. Nettles are growing through fence and need removing – Strim 4. Clean horse and elephant springers 	<ol style="list-style-type: none"> 1. Quote 1099 £350.00 2. Unable to adjust 3. Quote 1099 £24.50 4. FOC

(d) To note the report provided by Cllr C Ashton and L Sumner in relation to Churchfields

NOTED: The report was noted.

80. Benches

- (a) To note that the replacement benches for the cemetery have been delivered to Northwich Town Council and will be installed shortly

NOTED: The information was noted.

- (b) To note that council has previously granted delegated authority to the Town Clerk to order and arrange for installation of benches around the town once licences have been received from Cheshire West and Chester Council

NOTED: The information was noted.

81. Marshlands Tree Garden

- (a) To note that a budget of £2,000 has been approved

NOTED: The budget was noted.

- (b) To consider action to be taken

RESOLVED: It was agreed to ask the Woodland Trust for their advice as to improving the area.

82. Christmas tree lights

- (a) To note that a budget of £14,000 has been approved to replace the lights in the wrapped trees

NOTED: The budget was noted.

- (b) To consider action to be taken

RESOLVED: It was agreed to obtain 3 quotes to replace the existing lighting.

83. Ship Street play area

- (a) To note that RSK has been appointed as project manager

NOTED: The information was noted.

- (b) To agree Cllr attendance at a Zoom meeting to be held with representatives of RSK

RESOLVED: It was agreed that Cllr Wade (Acting Chair, Amenities Committee & Member of Green Gates Community Project), Cllr Hayes (FTC Chair), Cllr Sumner (Member of Green Gates Community Project) and J O'Donoghue will attend the meeting scheduled for 26th January.

- (c) To consider locking the gates whilst works are taking place

NOTED: It was agreed to decide once the meeting with RSK has taken place.

84. Clerk's report – information only

NOTED: A donation of £50 has been received through the Charities Aid Foundation for Hob Hey Wood from a local resident who has enjoyed walking in the wood. Hob Hey Wood Friends group has been informed and are delighted to receive the funding. Once the cheque has cleared through FTC accounts the sum will be transferred directly to Hob Hey Wood Friends bank account.

85. Date of next meeting – 7th March 2022

86. Close of meeting