



**AMENITIES COMMITTEE MINUTES**

**Meeting 4**

Attended by: Cllrs Hayes, Lowrie, McKeown, Sumner, Ashton and J O'Donoghue (Town Clerk)

Also attended by: 9 members of the public

47.Appointment of Chair

**RESOLVED:** Cllr Hayes was elected as Chair of the meeting.

48.Apologies for absence

**RESOLVED:** Apologies were received and accepted from Cllrs P Griffiths, B Wade and B Stockton.

49.Declarations of interest

**NOTED:** Cllr Sumner declared an interest in item 54 as a member of the Green Gates Community Group.

50.Requests from the public to speak

Members of the public are invited to speak on items which are on the agenda in accordance with FTC policy on public speaking at meetings: <https://frodsham.gov.uk/policies-procedures/>

**NOTED:** 1 member of the public spoke in support of renaming the Ship Street play area in honour of Elaine McIver who died in the Manchester Arena bombing and this was supported by members of the family who were in attendance.

51.Approval of minutes

To approve the minutes of the meeting held 20<sup>th</sup> September 2021.

**RESOLVED:** The minutes of the meeting held 20<sup>th</sup> September 2021 were approved and signed.

52.Actions from the meeting held 20<sup>th</sup> September 2021

To note actions taken as follows:

Ref	Subject	Resolved		Update
38	Minutes	Minutes approved		
40d	Ship Street play area	Quote accepted for railings, TC to instruct	JO	Works instructed, awaiting start date
42a	Benches	Clerk to apply for licences from CWAC	JO	To progress
42b	Delegated authority	TC given delegated authority to purchase benches and instruct installation once licences approved	JO	To progress
45b	Outstanding invoice	Invoice to be paid once discount applied	JO	Payment made

**NOTED:** The actions were noted.

53. Committee expenditure to date

To note expenditure under budget items.

**NOTED:** The expenditure was noted.

54. Ship Street play area

(a) To receive a report from Cllr Hayes

**NOTED:** Cllr Hayes noted that a meeting had taken place on 5<sup>th</sup> October with members of Green Gates Community Group (D McNamara, L Sumner & B Wade) and 2 potential project managers. 3 potential project managers were invited to the meeting and 2 attended. Cllr H Hayes and Cllr P Griffiths attended the meeting. The potential project managers have been asked to submit a quotation by 31<sup>st</sup> October.

(b) To note that the works to the railings have been instructed

**NOTED:** It was noted that the works have been instructed with the start date to be confirmed.

(c) To note a request from a resident to name the play area in honour of Elaine McIver who died in the Manchester Arena bombing and consider any action to be taken.

**NOTED:** It was noted that the project is at a very early stage and is not anticipated being complete until summer 2022.

**RESOLVED:** It was agreed to build a line item into the project to allow for provision of naming and an opening event once the outline plan is determined. Following this, FTC will invite the family to discuss further.

55. Churchfields play area

To receive an update following the recent vandalism.

**NOTED:** It was noted that the repairs have taken place and that Cheshire Police are carrying out increased patrols of the area.

56. Annual RoSPA play area inspections

To note that the annual inspections were carried out July 4<sup>th</sup> 2021 and circulated to all councillors on 8<sup>th</sup> July 2021. To further note that discussion on play area maintenance took place at the Amenities Committee Meeting held on 13<sup>th</sup> July 2021 and works were subsequently approved by Cllr Hayes and Cllr Ashton under delegated authority to the Clerk.

**NOTED:** The play area maintenance was noted, together with the RoSPA reports. Cllrs Ashton and Sumner requested copies of the most recent operational inspection reports carried out by Northwich Town Council as they wished to carry out their own inspections. **ACTION: JO/CA/LS**

57. Grounds maintenance SLA

To receive a report from Cllr Hayes

**NOTED:** Cllr Hayes provided a report and it was noted that the closing date for tenders is noon on 5<sup>th</sup> November 2021.

58. To receive a report from the Clerk

**NOTED:** It was noted that Cllr Lowrie will be carrying out research, on behalf of FTC, into flooding on the marshes for consideration at a future meeting.

59. Exclusion from press and public

To consider exclusion of press and public due to the commercially sensitive nature of item 56

**RESOLVED:** It was resolved to exclude members of press and public for consideration of item 60.

60. Memorial path

(a) To note that 3 quotes have been received for project managing the installation of a memorial path

**NOTED:** It was noted that 3 quotes have been received.

(b) To approve the appointment of a project manager.

**RESOLVED:** It was proposed by Cllr McKeown, seconded by Cllr Ashton and unanimously agreed to appoint Harrison Design Development as project manager at a cost of £5,990. Clerk to instruct. **ACTION: JO**

61. Close of meeting

The meeting closed at 7.40pm.