



FRODSHAM TOWN COUNCIL AMENITIES COMMITTEE MINUTES 20TH SEPTEMBER
2021

Meeting 3

Committee Members: Cllrs P Griffiths, R McKeown, P Lowrie, L Sumner, H Hayes, C Ashton, B Stockton, B Wade

ATTENDED BY: CLLR P GRIFFITHS (CHAIR) CLLR C AHSHTON, CLLR B STOCKTON, CLLR B WADE, CLLR H HAYES, CLLR P LOWRIE
ALSO ATTENDED BY: JO O'DONOGHUE (TOWN CLERK)

35. Apologies for absence

To receive apologies.

NOTED: Cllr Sumner did not attend the meeting

RESOLVED: Apologies were received and accepted from Cllr McKeown.

36. Declarations of interest

To note any declarations of interest on items which are on the agenda.

NOTED: Cllr Wade declared an interest in item 40.

37. Requests from the public to speak

Members of the public are invited to speak on items which are on the agenda in accordance with FTC policy on public speaking at meetings: <https://frodsham.gov.uk/policies-procedures/>

NOTED No member of the public attended the meeting

38. Approval of minutes

To approve the minutes of the meeting held 16th August 2021.

RESOLVED The minutes of the meeting held 16th August 2021 were approved and signed.

39. Committee expenditure to date

To note expenditure under budget items.

NOTED The expenditure was noted.

40. Ship Street play area

(a) To receive a report from Cllr Hayes

NOTED It was noted that a meeting will take place with members of the Green Gates Community Group

(b) To receive a report from D McNamara (Green Gates Community Project)

NOTED Cllr Hayes provided a verbal report

(c) To note quotations received for refurbishment/replacement of the railings

NOTED It was noted that the Town Clerk has sought 3 quotations and received 1 quotation for the specialised works.

(d) To agree actions to be taken

RESOLVED It was unanimously agreed to accept the quotation for the railings. Cllr C Ashton requested a recorded vote. Cllr Ashton (abstain), Cllr Lowrie (abstain), Cllr Wade (favour), Cllr Hayes (favour), Cllr Wade (favour) Cllr Griffiths (favour) Cllr Stockton (favour).

ACTION: JO

41. Grounds maintenance SLA
To receive a report from Cllr Hayes

NOTED It was noted that the Grounds Maintenance SLA will be published on Contracts Finder week beginning 20th September. The contract will also be advertised on Council website and noticeboards week beginning 20th September. Site visits can be arranged from 27th September and the deadline for questions is 22nd October with a deadline for FTC responses 29th October. The deadline for submission of tenders is noon on 5th November and submission must be by email. The Committee meeting to consider tenders and award contract is 9th November with a proposed start date of 1st December 2021.

42. Benches

(a) To instruct the Clerk to begin the process of applying for licences for benches to be installed on land owned by Cheshire West and Chester Council

RESOLVED It was unanimously agreed to instruct the Clerk to begin the process of applying for licences from CWAC. **ACTION: JO**

(b) To consider giving the Clerk delegated powers to instruct installation and purchase benches once licences have been approved by Cheshire West and Chester Council.

RESOLVED It was unanimously agreed to delegate power to the Clerk to purchase benches once the licences have been approved. **ACTION: JO**

43. To receive a report from the Clerk

NOTED There was no further submission from Town Clerk

44. Exclusion from press and public

To consider exclusion of press and public due to the commercially sensitive nature of item 45.

RESOLVED It was resolved to exclude press and public for item 45.

45. Memorial path

(a) To note that 3 quotes have been received for project managing the installation of a memorial path and to approve the appointment of project manager.

NOTED It was noted that 3 quotes have been received however 1 of the quotations was incomplete. It was agreed that the Clerk will contact the provider of the incomplete quote and request a full quotation to be considered at the next Amenities Committee Meeting due to be held on 18th October 2021. **ACTION: JO**

(b) To consider approval of invoice 28449 in the sum of £1,814.40. **ACTION: JO**

RESOLVED It was resolved to pay the invoice once discount has been applied.

46. Close of meeting

The meeting closed at 7.50pm