



Frodsham

TOWN COUNCIL

Minutes from the Meeting of Frodsham Town Council held at 7pm on **Monday 25th July 2022** in **Gallery 2, Frodsham Arts Centre**

Members of the public were invited to join the meeting.

Meeting 2

Attended by: Cllr Hayes (Chair), Cllr Eakin, Cllr Wade, Cllr Stockton, Cllr Anstice, Cllr Lowrie, Cllr Sumner

Also attended by: 2 members of the public and PCSO Neil Flanagan (items 22-26)

22. Apologies for absence

(a) To receive apologies for absence

NOTED: Apologies were received from Cllr McKeown (work). Neither Cllr Ashton nor Cllr Ross attended the meeting.

(b) To approve apologies for absence

RESOLVED: Apologies from Cllr McKeown were accepted.

23. Declarations of interest

To note any declarations of interest on items which are on the agenda

NOTED: Cllrs Wade and Sumner declared an interest in item 35. Cllr Anstice declared an interest in item 30b.

24. Requests from the public to speak

Members of the public are invited to speak on items which are on the agenda in accordance with FTC policy on public speaking at meetings: <https://frodsham.gov.uk/policies-procedures/>

NOTED: 1 member of the public attended to speak on item 26 and noted that it would be useful if councillors and members of the public received a report from CWAC councillors in advance of the meeting.

25. PCSO report

To receive a report from PCSO Neil Flanagan

NOTED: PCSO circulated a report in advance of the meeting which is appended to the minutes (Appendix A). It was noted that several youths on electric bikes (balaclavas and no helmets or lights) continue to cause issues throughout Frodsham. Police are unable to chase the youths as the risk of accident is high and the riders are not wearing helmets. Residents are asked to call 101 if they witness and incidents or report online: <https://www.police.uk/pu/contact-the-police/report-a-crime-incident/>. PCSO urged residents to report incidents to 101 rather than on social media as this way Police are able to monitor the extent of the issue and take action.

26.Cheshire West and Chester Council elected councillors

To receive a report from councillors

NOTED: Cllr Basey was unable to attend the meeting (work) and sent his apologies. Cllr Riley did not attend the meeting. No report was provided.

27.Appointment to committees

To appoint Cllr Ross to committees

NOTED: Deferred

28.Bank signatories

To approve bank signatories

RESOLVED: It was agreed to appoint Cllr Hayes, Cllr Griffiths, Cllr Eakin and Cllr Wade as signatories. Clerk to provide forms to complete.

29.Approval of minutes

To approve and sign the minutes of the Annual Town Council Meeting held 23rd May 2022.

RESOLVED: The minutes were approved and signed.

30.Accounts

(a) To approve and sign the finance report for the period 1st June 2022 to 30 June 2022 noting all bank statements, bank reconciliations, accounts paid and income received.

RESOLVED: The finance report was approved and signed.

(b) To consider making a provision, equivalent to the budget sum for 2022-2023, to the Christmas Festival Working Group, with restrictions as to expenditure and subject to provision of accounts/receipts/invoices as recommended by the Events Committee at a meeting held on 7th June 2022 (extract below):

10.Christmas Festival

To consider format and arrangements.

RESOLVED: It was agreed to recommend to full council that the Christmas Festival Working Group have control of the allocated budget on proviso that all accounts are provided in full to Frodsham Town Council.

RESOLVED: It was resolved to transfer the budget to the Christmas Festival Working Group, with restrictions as to expenditure and subject to provision of accounts/receipts/invoices as recommended by the Events Committee at a meeting held on 7th June 2022.

31.Co-option

(a) To note that there is one applicant for the Waterside Ward vacancy

NOTED: The application was noted.

(b) To consider co-option to the Waterside vacancy

RESOLVED: Richard Lofts was unanimously co-opted as Councillor for the Waterside Ward. Clerk to arrange induction and completion of statutory forms.

32. Away-day

- (a) To receive a report from Cllr Hayes

NOTED: Cllr Hayes provided a through report which was circulated prior to the meeting.

- (b) To agree any action to be taken

RESOLVED: Cllrs to indicate whether they wish to be involved in a working group to consider the future of the goods shed.

33. Junior Mayors 2022-2023

- (a) To consider reappointing Junior Mayors

RESOLVED: It was agreed to appoint 2 x year 6 pupils from local primary schools as Junior Councillors.

- (b) To agree action to be taken

NOTED: No further actions were agreed.

34. Memorial path

- (a) The pre-contract meeting with Horticon Ltd, Harrison Design Development, Cllr P Griffiths and J O'Donoghue (Town Clerk) was held on 4th July and the purchase order was issued and contract signed and witnessed.
- (b) The works are scheduled to begin on 15th August with a scheduled timescale of 8 weeks
- (c) A secure compound will be required at the gates to the memorial
- (d) The Clerk will publicise the works which will be taking place
- (e) To receive any further report from the clerk

NOTED: Items 34a to 34d were noted and there was no further report from the clerk.

35. Ship Street play area

- (a) The pre-contract meeting with Horticon Ltd, Stephenson Haliday (RSK), Cllr P Griffiths and J O'Donoghue (Town Clerk) took place on 5th July and the purchase orders were issued and contracts signed and witnessed.
- (b) The works are scheduled to begin on 8th August with a scheduled timescale of 13 weeks
- (c) The play equipment from Jupiter was ordered on 28/06/2022 with a 12-week lead time.
- (d) The play area will remain locked for the duration of the works to enable secure storage of equipment and allow landscaping works to settle and grass to grow.
- (e) The clerk will publicise the works which will be taking place
- (f) To receive any further report from the clerk

NOTED: Items 35a to 35e were noted and there was no further report from the clerk.

36. Councillor vacancies

- (a) To note that there is 1 vacancy in Waterside Ward, 2 vacancies in Lakes Ward and 2 vacancies in Castle Park Ward

NOTED: The vacancies were noted

- (b) To agree action to be taken

RESOLVED: Clerk to advertise remaining vacancies in Lakes and Castle Park Ward.

37. Clerk's report

(a) To receive an update from the clerk

NOTED: There was no further update.

(b) To agree any action to be taken

NOTED: Item not required

38. Close of meeting – 19:43

APPENDIX A PCSO REPORT

Problem areas:

Our main issue at present is youth entering derelict buildings and causing criminal damage. This has been happening over recent months and include Amore, Old Hall Hotel and Frodsham Golf Club. Thankfully 4 males were arrested recently at Frodsham Golf Club and we believe it is the same group that have been entering other empty premises.

We continue to have an issue with e-Scooters/off road bikes in the area causing ASB and possibly drug dealing. I would urge all residents to ring incidents involving these bikes in via 101 or online as this is a priority for Cheshire Police and we have an Operation running called Operation Scrambler whereby Cheshire Police are working, along with partner agencies, to tackle this ongoing illegal and anti-social behaviour

ASB on the Ship Street/Ashton Drive area appears to have dropped off which is great, but I am aware that the school holidays have only just begun and I will be keeping a close eye on the area over the coming weeks.

Week of Action:

We successfully ran a week of action in Frodsham and the surrounding villages in the middle of June. This saw extra patrols pulled in from other areas to assist in tackling some of the issues that had been reported and also the concerns that we received via our Resident's Voice Survey.

The focus was on areas such as ASB, Pub related disorder and traffic related issues. I am hopeful that we can have more of these weeks of action moving forward to give the area an even greater police presence.

Activities:

On Saturday myself and my colleague held another bike marking event at Helsby High School. We were at the location from 10am to 12pm and not only offered free bike marking but other security freebies for both bike and home. We only had 1 person attend to have their bike marked but this may have been due to holidays and weather. We have a further bike marking event planned for **Sunday 25th September** between 10am and 12pm at Helsby High School.

I have continued to link up with Frodsham youth club and will be there this Friday night. We are also running some sessions at Saltworks Playing Fields with the Youth Club. We will be at Saltworks on Saturday 30th July between 12:30pm and 2pm, Wednesday 3rd August between 12:30pm and 2pm and Wednesday 10th August also between 12:30pm and 2pm. This allows children to come and either play football, bingo or utilise the equipment at Saltworks.

Obviously as we are at the start of the summer holidays, a lot of the activities I do within the schools have come to an end for now, but I am very much looking forward to getting back in to all 4 primary schools as well as Helsby High School in early September.

Ward Walks:

Over the past week I have held some ward walks with councillors. These walks set aside some time for myself and councillors to walk around areas and discuss the issues that are happening or have been happening in recent times.

The lakes Ward was meant to be held last Monday but due to the heatwave, we have postponed it and it will now take place this Thursday (28th July) at 6pm meeting in the Community Centre car park.

Last Wednesday myself and Councillor Hayes did a walk around Overton and Five Crosses Ward. On Saturday afternoon I was joined by Councillors Wade, Sumner and Eakin for a walk around Waterside Ward. Unfortunately, I had no attendees for Castle Ward walk but the weather wasn't great.

Memorial Fields Car Park:

We have had no further calls in relation to vehicles parked at the memorial field's car park revving engines, playing loud music, littering and possibly drug taking/dealing.

I will however continue to keep an eye on this location when shifts/time allows.

Police Surgeries:

My weekly Police surgeries at Frodsham Fire Station for August and September are as follows:

Friday 5th August 3pm – 4pm
Sunday 14th August 5pm – 6pm
Thursday 18th August 2pm – 3pm
Thursday 25th August 3pm – 4pm
Wednesday 31st August 6pm – 7pm

Tuesday 13th September 3pm – 4pm
Monday 19th September 2pm – 3pm
Thursday 29th September 6pm -7pm

Stay safe

Regards

PCSO 20619 Neil Flanagan