



Frodsham

TOWN COUNCIL

Minutes from the **Amenities Committee Meeting** held in Gallery 2, Castle Park Arts Centre, Castle Park, Frodsham, WA6 6SE on **Monday 8 August 2022 at 7pm**

Members: Cllr Griffiths (Chair), Cllr Hayes, Cllr Wade, Cllr Eakin, Cllr Sumner
Cllr Stockton

Attended by: Cllr Griffiths (Chair), Cllr Stockton, Cllr Hayes, Cllr Wade, Cllr Eakin, Cllr Lofts (non-committee member) and J O'Donoghue (Town Clerk)

Meeting 3

1. Apologies for absence
To receive apologies

NOTED: There were no apologies for absence. Cllr Sumner did not attend the meeting.

2. Declarations of interest
To note any declarations of interest on items which are on the agenda.

NOTED: Cllr Wade declared an interest in item 13 on the agenda as a member of Green Gates Community Project.

3. Requests from the public to speak
Members of the public are invited to speak on items which are on the agenda in accordance with FTC policy on public speaking at meetings: <https://frodsham.gov.uk/policies-procedures/>

NOTED: 1 member of the public attended in relation to item 10(a) accessible swing and it was noted that the Clerk is seeking quotes for equipment suitable for teenagers and adults.

4. Approval of minutes
To approve the minutes of the meeting held 11th July 2022

RESOLVED: The minutes of the meeting held 11th July 2022 were approved and signed.

5. Actions from the meeting held 11th July 2022
(a) To note actions taken as follows:

27	Ship Street community orchard	Clerk to obtain quotations for appropriate signage for consideration at the next Amenities Committee meeting	Approx cost £200, trees need to be identified
28	Marshlands	Clerk to obtain quotations for a tree audit of Marshlands	TO BE ACTIONED
29a	Cemetery	NTC to carry out headstone testing on 500 plots under ICCM guidelines and provide written report with defects.	Instructed
29b	Cemetery	Clerk to obtain full costings for Sanctum 2000 vaults	TO BE ACTIONED

- (b) To agree any further actions taken

6. Accounts
To note expenditure to date is £39,924 against a budget of £332,300. To date £2,475 has been spent on the memorial path and £23,466 on the development of Ship Street play area (31/07/2022)

NOTED: The expenditure was noted.

7. Grounds maintenance contract

To resolve to extend the current grounds maintenance contract with Northwich Town Council for a further 3 years to 2025 at a cost of £36,000 per annum) under Frodsham Town Council Finance Regulation 11.1(i.v) extension to existing contract. NTC has agreed to hold the current price until 31st December 2025.

RESOLVED: It was unanimously agreed to extend the current grounds maintenance contract with Northwich Town Council for a further 3 years to December 2025 at a fixed cost of £36,000 per annum) under Frodsham Town Council Finance Regulation 11.1(i.v) extension to existing contract.

8. Benches

(a) To note an update from the Clerk

NOTED: The update was noted

(b) To agree further action to be taken

NOTED: Clerk to update councillors as to installation dates

9. Play areas

(a) To note the play area reports circulated to all councillors

NOTED: The reports were noted.

(b) To note that the annual RoSPA inspections took place on 27th July 2022.

NOTED: The date of the inspection was noted and the reports will be provided to Committee once received.

(c) To note that the clerk received a call from The Play Inspection Company on 27th July and was advised to take one of the flat bed swings out of action asap due to safety concerns, this was actioned by contractors immediately.

(d) To note that coping stones have been removed from the wall at Park Lane play area to be replaced as they were unsafe.

(e) To note that the wooden structure at Churchfields has been vandalised

(f) To consider any action to be taken

10. Wheel chair accessible play equipment

(a) To note that the clerk is carrying out research into the installation of a swing on Churchfields and that the estimated cost is in the region of £21,000 including safety fencing and excluding paving. This does not include pathworks to the swing.

(b) To agree further action to be taken

RESOLVED: It was agreed to research further options and consider any grant funding available.

11. Cemetery

To approve quotation of £398 from NTC to install grave markers to 4 rows of 26 plots back-to-back along 2 concrete rafts

12. Frodsham Memorial

(a) To note that the works are scheduled to begin on 15th August with a scheduled timescale of 8 weeks

(b) To note that part of the car park will be allocated to storage and welfare for the duration of the works.

(c) To note that reports of anti-social behaviour reports should be submitted via 101.

13. Ship Street play area

(a) To note that the works are scheduled to begin on 8th August with a scheduled timescale of 13 weeks.

(b) To note that the play area will be locked for the duration of the works and that PCSO Flanagan will have access to the area.

14. Clerk's report

To receive any additional report and consider any actions to be taken.

There was no further report

15. Date of next meeting – 12th September 2022