



# Frodsham

## TOWN COUNCIL

Minutes from the **Amenities Committee Meeting** held in Gallery 1, Castle Park Arts Centre, Castle Park, Frodsham, WA6 6SE on **Monday 13<sup>th</sup> February 2023 at 7pm**

---

**Members:** Cllr Griffiths (Chair), Cllr Sumner (Vice Chair), Cllr Eakin, Cllr Hayes, Cllr Lofts, Cllr Lowrie, Cllr Stockton, and Cllr Wade.

---

**Attended by:** Cllr L Sumner (Acting Chair), Cllr, Stockton, Cllr Eakin, Cllr Hayes, Cllr Lofts, Cllr Lowrie, Cllr Wade, and Z. Dean (Locum Town Clerk)

---

### Meeting 8

#### 55. Apologies for Absence

Cllr Griffiths – unwell.

#### 56. Declarations of interest

Cllrs Sumner and Wade declared an interest in the Green Gates project.  
Cllr Hayes declared an interest in Hob Hey Wood.

#### 57. Requests from the Public to Speak

No members of the public were present.

#### 58. Approval of Minutes

**RESOLVED:** To approve and sign the minutes of the meeting held on 13<sup>th</sup> January 2023.

#### 59. Amenities Committee Budget

(a) Committee noted the current Month 10 budget for the Amenities Committee.

(b) Committee noted several budget lines which were not yet spent, including:

*Street Furniture (4811) £440.*

The Acting Chair pointed out that the additional Town Council benches at Green Gates may no longer be required. Committee to wait until project is complete and reassess the site.

*Play Area Refurbishment (4803) £11,490.*

It was noted that carpet surfacing had not yet been progressed as the funding for this project is in the 2023/24 budget.

*Manley Road Copse (4814) £2,000, for which FTC is liaising with Frodsham WI.*

*Marshlands (4815) £1550.*

(c) **RESOLVED:** To aim to complete any outstanding projects prior to year-end for which funds remain.

#### 60. Hob Hey Wood

**RESOLVED:** To note the report and thank the volunteers for managing this asset within Frodsham.

#### 61. Ship Street Play Area

Committee requested that the late penalty charge is invoked on this project. Committee queried the reliability of the weather reports regarding the further delays, noting that Council did not grant permission for the delay post January 30<sup>th</sup> 2023.

Members were concerned about the drainage of the surface water and questioned whether the installation of a “6x1 timber edge along the fence to prevent excess wash of bark mulch and soil on adjacent path”, would be sufficient to prevent further issues. Members asked whether the drainage channel was linked to the sewers, however committee is awaiting the surveyor’s report in order to ascertain this. Committee noted that the work on site is guaranteed for two years.

It was reported that the site was broken into over the weekend and committee noted that they wished to investigate CCTV options.

Committee also noted that the grass at the site cannot be seeded until March and members considered holding an Easter opening.

Members also discussed locking the park at night following completion.

**RESOLVED:** To send a strongly worded email to the contract manager in order to discuss the delays, as well as the concerns raised by committee.

Committee also asked for request to be made to the Police & Crime Commissioner for some additional formal support for the community in the area.

## 62. Accessible Play Equipment

The Acting Chair noted that Cllrs Sumner and Lofts were awaiting an initial meeting with Hilary Smith of CWaC's Communities Team in order to discuss inclusive play equipment, whilst keeping end-users in mind.

## 63. Marshlands

(a) The Locum Town Clerk informed committee that three companies had been engaged to quote for an initial survey of the Japanese Knotweed at the Marshlands site, which is approximately one hectare in size. The cost to treat a typical garden would be in the region of £2,500. Full removal could cost in the region of £10,000, but this is not always guaranteed.

£1,550 remained in the Marshlands budget for the current financial year 2022/23.

(b) **RESOLVED:** To appoint the PCA accredited company to conduct an initial survey on the site (Company 1) at a cost of £462.00 including VAT.

Committee asked whether Cheshire West could provide a grant to assist with this work.

## 64. Goods Shed Renovation

Committee agreed to hold an initial meeting of the working group including Cllr Hayes, Lowrie, Sumner, Wade and Lofts.

**RESOLVED:** To meet via Zoom week commencing 6<sup>th</sup> March 2023, once the update meeting with Cheshire West had taken place. Cllr Hayes to share dates with working group members via email.

## 65. Castle Park Trust

(a) Committee noted the communication with Castle Park Trust regarding the conservatory roof.

(b) **NOTED:** To keep an eye on this issue going forward.

## 66. Meeting Dates

**NOTED:** that there would not be an Amenities Committee meeting on 8<sup>th</sup> May 2023 because this date coincides with the Bank Holiday for the King's Coronation and the 2023 Election Process.

**Date of next meeting – 13<sup>th</sup> March 2023**

### Close of meeting

The meeting closed at 19:43.