

Accounts Report Pack

Month 1 - April 2022

Committee: Full Council – Meeting 1
Date of meeting: 23rd May 2022
Report by: Jo O’Donoghue (Town Clerk and Responsible Finance Officer)
Dated: 16th May 2022

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Date: 16/05/2022

Frodsham Town Council Current Year

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Cashbook 1

User: JO

Current Bank A/c

For Month No: 1

Receipts for Month 1

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		163,804.29					163,804.29	
T3223	Banked: 01/04/2022	10.00						
T3223	Red Lion Bowling Club	10.00			1430	100	10.00	T3223
T3225	Banked: 01/04/2022	75.00						
T3225	Buckley Memorials	75.00			1301	130	75.00	T3225
T3226	Banked: 01/04/2022	150.00						
T3226	Buckley Memorials	150.00			1301	130	150.00	T3226
T3229	Banked: 01/04/2022	175,000.00						
T3229	CWAC	175,000.00			1076	100	175,000.00	Precept
T3221	Banked: 01/04/2022	100.00						
T3221	J Wilson	100.00			1301	130	100.00	T3321
T3220	Banked: 01/04/2022	660.00						
T3220	D T Turner	660.00			1300	130	660.00	T3220
T3227	Banked: 01/04/2022	5,059.92						
T3227	CWAC	5,059.92			9000	100	5,059.92	CPH/R19 Reception Q4
T3222	Banked: 01/04/2022	500.00						
T3222	D T Turner	500.00			1300	130	500.00	T3222
T3230	Banked: 01/04/2022	4,233.64						
T3230	HMRC VTR	4,233.64			105		4,233.64	Qtr 4
T3223	Banked: 20/04/2022	480.00						
T3223	Walter Craven	480.00			1300	130	480.00	T3223
Total Receipts for Month		186,268.56	0.00	0.00			186,268.56	
Cashbook Totals		<u>350,072.85</u>	<u>0.00</u>	<u>0.00</u>			<u>350,072.85</u>	

Date: 16/05/2022

Frodsham Town Council Current Year

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Cashbook 1

User: JO

Current Bank A/c

For Month No: 1

Payments for Month 1

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
01/04/2022	CWAC	BACS	122.50			4250	100	122.50	CPH rates M1
01/04/2022	Prism Ltd	BACS	136.07		22.68	4180	100	113.39	Phone charges
01/04/2022	Scottish Power	DD	13.00		2.17	4600	130	10.83	Electricity
01/04/2022	CWAC	DD	510.00		85.00	4240	100	425.00	CPH rent
01/04/2022		BACS	5.37			4180	100	5.37	Mobile April
01/04/2022		BACS	14.39			4210	100	14.39	Zoom 29/03 to 28/04
01/04/2022		BACS	153.92			4710	140	153.92	FoW banner
01/04/2022	D Grice	BACS	225.00			4759	140	225.00	Jubilee facepainting
01/04/2022	OMG Leisure	BACS	1,030.75			4759	140	1,030.75	Jubilee inflatables
01/04/2022	DEC Ukraine	BACS	5,000.00			8010	100	5,000.00	Donation
01/04/2022	CHALC	BACS	1,470.04			4140	100	1,470.04	April 2022 to March 2023
01/04/2022	Harrison Design Development	BACS	2,970.00		495.00	4991	170	2,475.00	Stage payment
01/04/2022	ICCM	BACS	95.00			4140	100	95.00	Membership fees 2022 to 2023
01/04/2022	Rabbit Digital	BACS	120.00			4200	100	120.00	Website SLA
01/04/2022	Fibrous Funeral Supplies	BACS	155.26		25.88	4550	130	129.38	Memorial
12/04/2022	EMP #1	BACS	2,404.15			4000	100	2,404.15	Salary April 2022
12/04/2022	EMP #2	BACS	686.79			4000	100	686.79	APRIL 2022
12/04/2022	EMP #3	BACS	383.82			4000	100	383.82	APRIL 2022
12/04/2022	EMP #4	BACS	729.60			4000	100	729.60	APRIL 2022
12/04/2022	EMP #5	BACS	712.20			4000	100	712.20	APRIL 2022
13/04/2022	HMRC	BACS	2,253.53			4030	100	2,253.53	April
13/04/2022	Clwyd Environmental	BACS	2,928.00		488.00	4991	170	2,440.00	Clwyd Environmental
13/04/2022	Northwich Town Council	BACS	3,610.00		601.67	2021	170	3,008.33	March SLA
13/04/2022	Cheshire Pensions	BACS	1,322.78			4040	100	1,322.78	March salaries
13/04/2022	B & M Waste Services	DD	129.60		21.60	4560	130	108.00	Cemetery waste
13/04/2022	Waterplus	DD	14.63			4515	100	14.63	Ashton Drive allotments
13/04/2022	Waterplus	DD	62.46			4600	130	62.46	Cemetery water
25/04/2022	Prism Ltd	BACS	340.94		56.82	4210	100	284.12	IT support SLA
25/04/2022	Emp #4	BACS	1,200.00			4000	100	1,200.00	Redundancy pay
25/04/2022	Emp #4	BACS	760.00			4000	100	760.00	Salary
25/04/2022	Emp #5	BACS	2,100.00			4000	100	2,100.00	Redundancy pay
25/04/2022	Emp #5	BACS	919.70			4000	100	919.70	Salary
26/04/2022	Jenny Penny	BACS	30.00			4080	100	30.00	Flowers
26/04/2022	Prism Ltd	DD	138.53		23.09	4180	100	115.44	Phone charges
26/04/2022	Rialtas Business Solutions Ltd	BACS	669.60		111.60	4210	100	558.00	Year end closedown
26/04/2022	H & L Self Storage Ltd	BACS	91.80		15.30	4511	100	76.50	14-05 to 14-06
26/04/2022	H & L Self Storage Ltd	BACS	91.80		15.30	4511	100	76.50	14-03 to 14-04
26/04/2022	Castle Park Arts Centre	BACS	170.00			4853	100	170.00	Room hire Mar & Apr
26/04/2022	St Laurence Church	BACS	50.00			4513	100	50.00	5 x vouchers
26/04/2022	DM Payroll Services	BACS	240.00			4130	100	240.00	Payroll 2022/23
26/04/2022		BACS	244.98			4990	100	244.98	GC vouchers/refreshments
26/04/2022		BACS	77.88			4210	100	77.88	PDF software
26/04/2022	Prism Ltd	BACS	-138.53		-23.09	4180	100	-115.44	Phone
28/04/2022	CWAC	BACS	5,694.62		949.10	4517	100	4,745.52	CCTV 1-04 to 31-03

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Cashbook 1

User: JO

Current Bank A/c

For Month No: 1

Total Payments for Month	39,940.18	0.00	2,890.12	37,050.06
Balance Carried Fwd	310,132.67			
Cashbook Totals	<u>350,072.85</u>	<u>0.00</u>	<u>2,890.12</u>	<u>347,182.73</u>

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BRANCH : WARRINGTON 0890536149310600

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BIC : CPBKGB22 IBAN : GB54CPBK08905361493106

TYPE : COMMUNITY DIR FRODSHAM TOWN COUNCIL

13 APR 22

Date	Description	Withdrawals	Deposits	Balance
31 MAR 22	BROUGHT FORWARD			163,804.29
01 APR 22	DD CHESHIRE WEST AND 600788120	122.50		
01 APR 22	DD TELECOMS TELE1035 229867	136.07		
01 APR 22	DD SCOTTISHPOWER 54781325010	13.00		
01 APR 22	DD CHESHIRE WEST FUND 215317 /2203251	510.00		163,022.72
05 APR 22	[REDACTED] FTC/T7757	5.37		
05 APR 22	[REDACTED] FTC/T7756	14.39		
05 APR 22	[REDACTED]	153.92		
05 APR 22	D GRICE 2022-27/T7753	225.00		162,624.04
07 APR 22	OMG LEISURE 4251/T7769	1,030.75		
07 APR 22	UKRAINE APPEAL FRODSHAM TOWN COUN	5,000.00		156,593.29
08 APR 22	CHESHIRE WEST		175,000.00	331,593.29
11 APR 22	JACQUELINE WILSON [REDACTED]		100.00	
11 APR 22	D T TURNER LTD [REDACTED]		660.00	
11 APR 22	CHESHIRE WEST		5,059.92	337,413.21
12 APR 22	D T TURNER LTD [REDACTED]		500.00	
12 APR 22	HMRC VTR XRV126000100963		4,233.64	342,146.85
13 APR 22	CHES ASSOC OF TOWN FTC/T7740	1,470.04		
13 APR 22	HARRISON DESIGN DE 050-2122-T7773	2,970.00		
13 APR 22	ICCM 4833/2022/23/T7749	95.00		
13 APR 22	RABBIT 3316/T7750	120.00		
13 APR 22	FIBROUS FUNERAL SU INV-3281/T7752	155.26		
13 APR 22	[REDACTED] T7758	383.82		
13 APR 22	[REDACTED] T7761	686.79		
13 APR 22	[REDACTED] T7762	712.20		
13 APR 22	[REDACTED] T7759	729.60		334,824.14S

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BRANCH : WARRINGTON 0890536149310600

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BIC : CPBKGB22 IBAN : GB54CPBK08905361493106

TYPE : COMMUNITY DIR FRODSHAM TOWN COUNCIL

28 APR 22

Date	Description	Withdrawals	Deposits	Balance
13 APR 22	BROUGHT FORWARD			334,824.14
13 APR 22	HMRC 709PA00115747	2,253.53		
13 APR 22	[REDACTED] T7760	2,404.15		
13 APR 22	CLWYD ENVIRONMENTA 2196/T7747	2,928.00		
13 APR 22	NORTHWICH TOWN COU 5715/T7772	3,610.00		
13 APR 22	CHESHIRE PENSIONS 9852093	1,322.78		322,305.68
20 APR 22	DD BAGNALL & MORRIS W F568FRODSHAM	129.60		
20 APR 22	000000 CREDIT 4467000497880000		480.00	322,656.08
21 APR 22	DD WATER PLUS 4076429175	14.63		322,641.45
25 APR 22	DD WATER PLUS 4075954477	62.46		
25 APR 22	DD PRISM BUSINESS DEV PRSM3947 192925	340.94		322,238.05
26 APR 22	JENNY PENNY FTC/T7782	30.00		
26 APR 22	ST LAURENCE CHURCH FTC/T7783	50.00		
26 APR 22	[REDACTED] FTC/T7785	77.88		
26 APR 22	H&L STORAGE LTD 8804/T7779	91.80		
26 APR 22	H&L STORAGE LTD 8597/T7780	91.80		
26 APR 22	CASTLE PARK ARTS C 3564/T7781	170.00		
26 APR 22	DM PAYROLL 2076/T7773	240.00		
26 APR 22	[REDACTED] FTC/T7784	244.98		
26 APR 22	RBS 29515/T7778	669.60		
26 APR 22	[REDACTED] FTC/T7764/T7766	1,960.00		
26 APR 22	[REDACTED] FTC/T7763/T7765	3,019.70		
26 APR 22	000000 CREDIT 4467600444880000		10.00	315,602.29
27 APR 22	BUCKLEY MEMORIALS		75.00	
27 APR 22	BUCKLEY MEMORIALS		150.00	315,827.29
28 APR 22	CHESHIRE WEST AND 12700069040	5,694.62		310,132.67

Date: 16/05/2022

Frodsham Town Council Current Year

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**Bank Reconciliation Statement as at 30/04/2022
for Cashbook 1 - Current Bank A/c**

User: JO

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Bank A/c Directplus	30/04/2022	739	310,132.67
			<hr/> 310,132.67
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			310,132.67
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			310,132.67
		Balance per Cash Book is :-	310,132.67
		Difference is :-	0.00

Date: 16/05/2022

Frodsham Town Council Current Year

Page 1

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**Bank Reconciliation Statement as at 30/04/2022
for Cashbook 2 - Investment A/c CCLA**

User: JO

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Investment A/c CCLA	30/04/2022		227,857.01
			<u>227,857.01</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			227,857.01
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			227,857.01
		Balance per Cash Book is :-	227,857.01
		Difference is :-	0.00

STATEMENT

Ms J O'Donoghue
Frodsham Town Council
Castle House
Castle Park
FRODSHAM
WA6 6SB
UK

CLIENT: FRODSHAM TOWN COUNCIL

ACCOUNT NAME:

ACCOUNT NUMBER: 0126850001PC

Statement at 30 April 2022

Date	Description	Value of shares sold £	Value of shares bought £	Balance of shares held £	Share Class
01/04/22	Brought Forward			227,765.59	
01/04/22	Dividend reinvested		91.42	227,857.01	4
30/04/22	Carried Forward			227,857.01	4

Statement of Dividends paid during the month to 30 April 2022

Date	Receiving Account	Amount Paid £
01-04-22	Dividend reinvested	91.42

From May 2020, prices and yields for CCLA's Funds will no longer appear in the Financial Times. To view the fund prices and yields, please visit www.ccla.co.uk

Date: 16/05/2022

Frodsham Town Council Current Year

Page 1

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**Bank Reconciliation Statement as at 07/04/2022
for Cashbook 3 - Instant Access A/c**

User: JO

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Instant Access A/c	30/04/2022		25,295.55
			<hr/> 25,295.55
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			25,295.55
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			25,295.55
		Balance per Cash Book is :-	25,295.55
		Difference is :-	0.00

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BRANCH : WARRINGTON 0890536149310650 PAGE 286

BIC : IBAN :

TYPE : INSTANT FRODSHAM TOWN COUNCIL 4 APR 22

Date	Description	Withdrawals	Deposits	Balance
01 APR 21	BROUGHT FORWARD			25,287.65
01 APR 21	INTEREST		3.85	25,291.50
05 OCT 21	INTEREST		4.05	25,295.55

Detailed Income & Expenditure by Budget Heading 30/04/2022

Month No: 1

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Policy Process & Revenue								
1076 Precept	175,000	175,000	175,000	0			100.0%	
1090 Income - Interest	91	91	100	9			91.4%	
1430 Income - Rent	10	10	0	(10)			0.0%	
1890 Income - Allotments	0	0	1,300	1,300			0.0%	
9000 Income - Reception Services (C	0	0	18,000	18,000			0.0%	
Policy Process & Revenue :- Income	175,101	175,101	194,400	19,299			90.1%	0
4000 Staff Salary	9,896	9,896	60,000	50,104		50,104	16.5%	
4030 PAYE and NI	2,254	2,254	15,000	12,746		12,746	15.0%	
4040 Pension	1,323	1,323	15,000	13,677		13,677	8.8%	
4070 Training - Staff	0	0	1,200	1,200		1,200	0.0%	
4080 Chairman's Allowance	30	30	1,000	970		970	3.0%	
4090 Training - Councillor	0	0	1,000	1,000		1,000	0.0%	
4120 Audit Fees	(1,464)	(1,464)	1,500	2,964		2,964	(97.6%)	
4130 Professional Fees	240	240	2,000	1,760		1,760	12.0%	
4140 Subscriptions & Memberships	1,565	1,565	2,000	435		435	78.3%	
4150 Insurance	402	402	3,000	2,598		2,598	13.4%	
4160 Stationery	0	0	300	300		300	0.0%	
4170 Postage	0	0	100	100		100	0.0%	
4180 Telephone & Broadband	119	119	2,000	1,881		1,881	5.9%	
4190 Photocopier	0	0	720	720		720	0.0%	
4200 Website	120	120	1,500	1,380		1,380	8.0%	
4210 IT	934	934	4,750	3,816		3,816	19.7%	
4220 Grants Paid	0	0	10,000	10,000		10,000	0.0%	
4240 Rent	425	425	5,400	4,975		4,975	7.9%	
4250 Rates	123	123	1,500	1,378		1,378	8.2%	
4260 Pub Consultations	0	0	900	900		900	0.0%	
4270 Adverts	0	0	100	100		100	0.0%	
4511 Storage Facility	77	77	1,000	924		924	7.7%	
4513 Over 70s	50	50	15,000	14,950		14,950	0.3%	
4514 Winter Gritting	0	0	1,000	1,000		1,000	0.0%	
4515 Allotments	15	15	1,000	985		985	1.5%	
4516 War Memorial Maintenance	0	0	1,000	1,000		1,000	0.0%	
4517 CCTV	4,746	4,746	4,500	(246)		(246)	105.5%	
4519 Frodsham Youth Association	0	0	15,000	15,000		15,000	0.0%	
4613 Neighbourhood Plan	0	0	3,000	3,000		3,000	0.0%	
4810 Elections	0	0	5,000	5,000		5,000	0.0%	
4823 Room hire	0	0	2,000	2,000		2,000	0.0%	
4853 Room hire	170	170	0	(170)		(170)	0.0%	
4990 Sundries	245	245	0	(245)		(245)	0.0%	

Detailed Income & Expenditure by Budget Heading 30/04/2022

Month No: 1

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
8000 Town Clock	0	0	1,000	1,000		1,000	0.0%	
8010 DEC Ukraine Appeal	5,000	5,000	0	(5,000)		(5,000)	0.0%	
Policy Process & Revenue :- Indirect Expenditure	26,268	26,268	178,470	152,202	0	152,202	14.7%	0
Net Income over Expenditure	148,834	148,834	15,930	(132,904)				
130 Cemetery								
1300 Income - Burial Fees	1,640	1,640	18,000	16,360			9.1%	
1301 Income - Memorials	325	325	2,000	1,675			16.3%	
Cemetery :- Income	1,965	1,965	20,000	18,035			9.8%	0
4210 IT	0	0	500	500		500	0.0%	
4250 Rates	0	0	1,450	1,450		1,450	0.0%	
4320 Maintenance	0	0	2,000	2,000		2,000	0.0%	
4550 Plaques & Memorials	129	129	500	371		371	25.9%	
4560 Waste Removal	108	108	1,080	972		972	10.0%	
4600 Utilities	73	73	1,000	927		927	7.3%	
4900 Cemetery EMR	0	0	20,000	20,000		20,000	0.0%	
Cemetery :- Indirect Expenditure	311	311	26,530	26,219	0	26,219	1.2%	0
Net Income over Expenditure	1,654	1,654	(6,530)	(8,184)				
140 Events								
4700 Town Meetings	0	0	200	200		200	0.0%	
4710 Festival of Walks	154	154	1,500	1,346		1,346	10.3%	
4720 Remembrance Day	0	0	500	500		500	0.0%	
4722 Halloween	0	0	1,000	1,000		1,000	0.0%	
4730 Christmas Festival	0	0	10,000	10,000		10,000	0.0%	
4740 NY Eve	0	0	2,000	2,000		2,000	0.0%	
4758 Bonfire Night	0	0	2,000	2,000		2,000	0.0%	
4759 Platinum Jubilee	1,256	1,256	6,500	5,244		5,244	19.3%	
Events :- Indirect Expenditure	1,410	1,410	23,700	22,290	0	22,290	5.9%	0
Net Expenditure	(1,410)	(1,410)	(23,700)	(22,290)				
170 Amenities								
2021 Grounds Maintenance SLA	0	0	40,000	40,000		40,000	0.0%	
4803 Play Area repairs/refurb	0	0	20,000	20,000		20,000	0.0%	
4804 Tree Works	0	0	3,000	3,000		3,000	0.0%	
4805 Hob Hey Wood	0	0	5,000	5,000		5,000	0.0%	
4806 Defibrillator Maintenance	0	0	2,000	2,000		2,000	0.0%	

Detailed Income & Expenditure by Budget Heading 30/04/2022

Month No: 1

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4807 Replacement Lights	0	0	12,000	12,000		12,000	0.0%	
4808 Bulbs	0	0	100	100		100	0.0%	
4809 Rent & Rates	0	0	1,100	1,100		1,100	0.0%	
4811 Street Furniture	0	0	2,000	2,000		2,000	0.0%	
4812 Xmas Light Bulbs	0	0	750	750		750	0.0%	
4813 Additional grounds maint	0	0	2,000	2,000		2,000	0.0%	
4814 Manley Road Copse	0	0	2,000	2,000		2,000	0.0%	
4815 Marshlands	0	0	2,000	2,000		2,000	0.0%	
4991 Memorial path EMR	2,475	2,475	90,000	87,525		87,525	2.8%	
4999 Ship Street Play Area	(2,900)	(2,900)	150,000	152,900		152,900	(1.9%)	
5000 Annual RoSPA	0	0	350	350		350	0.0%	
Amenities :- Indirect Expenditure	(425)	(425)	332,300	332,725	0	332,725	(0.1%)	0
Net Expenditure	425	425	(332,300)	(332,725)				
Grand Totals:- Income	177,066	177,066	214,400	37,334			82.6%	
Expenditure	27,563	27,563	561,000	533,437	0	533,437	4.9%	
Net Income over Expenditure	149,503	149,503	(346,600)	(496,103)				
Movement to/(from) Gen Reserve	149,503	149,503						