BUDGET REPORT 2022-2023

1. **Background**

2022-2023 has been a remarkable year for Frodsham Town Council in terms of achievement.

The long-awaited improvements to the Ship Street play area are nearing completion and the total project will have been achieved at a cost of around £150,000. There has been a significant contribution to the costs from the Greengates Community Project who were successful in their bids for grant funding to the tune of £49,000.

The ambition to secure access to the heritage site of the Frodsham Memorial for all has also been realized at a cost of £90,000 and looks amazing.

Both projects have been achieved on budget however this had resulted in a reduction to Frodsham Town Council's reserve funds.

The precept requested for the 2022-2023 year was £175,000. The difference between the precept requested from Cheshire West and Chester Council (£175,000) and the budget (£537,150) has been met from significant reserve funds which are now depleted.

The budget for 2022-2023 was set at £537,150.00.

2. **BUDGET 2022-2023**

100	**Policy, Process & Revenue Committee**		
	Income		
1076	Precept	£	175,000.00
1090	Bank interest	£	100.00
1890	Allotment rent	£	1,300.00
9000	Income reception services	£	18,000.00
9010	Grant received (Neighbourhood Plan)	£	-
	TOTAL INCOME	**£**	**194,400.00**
	Expenditure		
4000	Staff salaries	£	60,000.00
4030	PAYE & NI	£	15,000.00
4040	Pension	£	15,000.00
4070	Training staff	£	1,200.00
4060	Expenses staff	£	-
4080	Chair allowance	£	1,000.00
4090	Training councillors	£	1,000.00
4120	Audit fees	£	1,500.00
4130	Professional fees (HR)	£	2,000.00
4140	Subscriptions & memberships	£	2,000.00
4150	Insurance	£	3,000.00
4160	Stationery	£	300.00
4170	Postage	£	100.00
4180	Telephone & broadband	£	2,000.00
4190	Photocopier	£	720.00
4200	Website	£	1,500.00
4210	IT (Prism)	£	4,750.00
4211	IT archives	£	-
4220	Grants paid	£	10,000.00
4240	CPH rent	£	5,400.00
4250	CPH rates	£	1,500.00
4260	Public consultations	£	900.00
4270	Advertising	£	100.00

4400	Health & safety	£	-
4430	Over 70s 2022	£	-
4511	Storage facility	£	1,000.00
4513	Over 70s	£	15,000.00
4514	Winter gritting	£	1,000.00
4515	Allotment costs	£	1,000.00
4516	War memorial maintenance	£	1,000.00
4517	CCTV provision (CWAC contract)	£	4,500.00
4519	Frodsham Youth Association	£	15,000.00
4613	Neighbourhood Plan	£	3,000.00
4810	Elections	£	5,000.00
4823	Room hire	£	2,000.00
4830	Civic costs	£	-
4853	Room hire	£	-
4990	Sundries	£	-
8000	Town clock	£	1,000.00
8010	Ukarine Appeal	£	-
	PP&R Committee total budget	**£**	**178,470.00**
130	**Cemetery**		
	Income		
1300	Burial fees	£	18,000.00
1301	Memorial fees	£	2,000.00
	CEMETERY TOTAL INCOME	**£**	**20,000.00**
	Expenditure		
4210	IT (Edge)	£	500.00
4250	Rates	£	1,450.00
4320	Maintenance	£	2,000.00
4550	Plaques & memorials	£	500.00
4560	Waste removal	£	1,080.00
4600	Utilities	£	1,000.00
4990	Sundries	£	-
	CEMETERY TOTAL BUDGET	**£**	**6,530.00**
140	**Events Committee**		
	Expenditure		
4320	Maintenance	£	-
4700	Town meetings	£	200.00
4710	Festival of Walks	£	1,500.00
4720	Remembrance Day	£	500.00
4722	Halloween	£	1,000.00
4730	Christmas Festival	£	10,000.00
4040	Christmas lights (KDE)	£	-
4759	Platinum Jubilee	£	6,500.00
4823	Room hire (Halloween Community Centre)	£	-
4760	Coronation		
	Events Committee total budget	**£**	**19,700.00**

170	**Amenities Committee**		
	Expenditure		
2021	Grounds maintenance SLA (NTC)	£	40,000.00
4803	Play area repairs (general)	£	20,000.00
4804	Tree works	£	3,000.00
4805	Hob Hey Wood	£	5,000.00
4806	Defibrilator maintenance	£	2,000.00
4807	Replacement Christmas lights (trees)	£	12,000.00
4809	Playground rent	£	1,100.00
4811	Street furniture	£	2,000.00
4812	Replacement Christmas bulbs (street)	£	1,000.00
4813	Additional grounds maintenance	£	2,000.00
4814	Manley Road copse	£	2,000.00
4815	Marshlands	£	2,000.00
4991	Memorial path project	£	90,000.00
4999	Ship Street play area project	£	150,000.00
5000	RoSPA (Annual Report)	£	350.00
5050	Active Cheshire Development Fund	£	-
5060	Climate action	£	-
5070	Churchfields safety flooring	£	-
	Amenities Committee total budget	**£**	**332,450.00**

FTC TOTAL BUDGET	**£**	**537,150.00**

3. Based on current projections for year end, it is anticipated that general reserves will stand at £98,828.

Actual spend to date (31/11/2022)	Projected spend to 31/03/2023	Funds available to year end	Funds required to year end	Anticipated reserves 31/03/2022
£ 286,864.00	£ 578,036.00	£ 390,000.00	£ 291,172.00	£ 98,828.00

4. SUGGESTED BUDGET 2023-2024

Code	Item		2023-2024 BUDGET
100	**Policy, Process & Revenue Committee**		
	Income		
1076	Precept		
1090	Bank interest	£	100.00
1890	Allotment rent	£	1,300.00
	TOTAL INCOME	**£**	**1,400.00**
	Expenditure		
4000	Staff salaries	£	77,772.00
4030	PAYE & NI	£	12,463.00
4040	Pension	£	23,172.00
4070	Training staff	£	2,000.00
4060	Expenses staff	£	-
4080	Chair allowance	£	500.00
4090	Training councillors	£	1,000.00
4120	Audit fees	£	1,500.00

4130	Professional fees (HR)	£	400.00
4140	Subscriptions & memberships	£	2,200.00
4150	Insurance	£	3,000.00
4160	Stationery	£	300.00
4170	Postage	£	600.00
4180	Telephone & broadband	£	1,000.00
4190	Photocopier	£	700.00
4200	Website	£	1,300.00
4210	IT (Prism)	£	4,750.00
4211	IT archives	£	-
4220	Grants paid	£	5,000.00
4240	CPH rent	£	5,700.00
4250	CPH rates	£	1,500.00
4260	Public consultations	£	-
4270	Advertising	£	100.00
4511	Storage facility	£	1,000.00
4513	Over 70s	£	15,000.00
4514	Winter gritting	£	300.00
4515	Allotment costs	£	300.00
4516	War memorial maintenance	£	1,000.00
4517	CCTV provision (CWAC contract)	£	4,750.00
4519	Frodsham Youth Association	£	15,000.00
4613	Neighbourhood Plan	£	3,000.00
4810	Elections	£	7,246.00
4823	Room hire	£	500.00
8000	Town clock	£	5,000.00
	PP&R Committee total budget	**£**	**198,053.00**

130	**Cemetery**		
	Income		
1300	Burial fees	£	20,500.00
1301	Memorial fees	£	1,200.00
	CEMETERY TOTAL INCOME	**£**	**21,700.00**
	Expenditure		
4210	IT (Edge)	£	500.00
4250	Rates	£	1,490.00
4320	Maintenance	£	1,200.00
4550	Plaques & memorials	£	500.00
4560	Waste removal	£	1,080.00
4600	Utilities	£	1,200.00
4990	Sundries	£	-
	CEMETERY TOTAL BUDGET	**£**	**5,970.00**

140	**Events Committee**		
	Expenditure		
4700	Town meetings	£	200.00
4710	Festival of Walks	£	2,000.00
4720	Remembrance Day	£	500.00
4722	Halloween	£	1,500.00
4730	Christmas Festival	£	10,000.00
4040	Christmas lights (KDE)	£	2,000.00
4823	Room hire (Halloween Community Centre)	£	92.00
4760	Coronation 2023	£	5,000.00

	Events Committee total budget	**£**	**21,292.00**
170	**Amenities Committee**		
	Amenities Committee Expenditure		
2021	Grounds maintenance SLA (NTC)	£	36,000.00
4803	Play area repairs (general)	£	20,000.00
4804	Tree works	£	3,000.00
4805	Hob Hey Wood	£	2,000.00
4806	Defibrilator maintenance	£	1,000.00
4809	Playground rent	£	1,100.00
4811	Street furniture	£	1,000.00
4812	Replacement Christmas bulbs (street)	£	1,000.00
4813	Additional grounds maintenance	£	2,000.00
4814	Manley Road copse	£	1,000.00
4815	Marshlands	£	2,000.00
5000	RoSPA (Annual Report)	£	350.00
5050	Active Cheshire Development Fund	£	30,000.00
5060	Climate action	£	10,000.00
5070	Churchfields safety flooring	£	17,000.00
	Amenities Committee total budget	**£**	**127,450.00**

FTC TOTAL BUDGET	**£ 352,765.00**

5. **General reserves**
   Town Councils are advised to keep general reserves of between 3 and 6 months' running costs. The recommendation from JPAG is that Frodsham Town Council hold £88,191 in general reserves (based on 3 months' running cost on a budget of £352,765).
6. **Precept**

The precept is the town council's share of the council tax. The precept demand goes to the billing authority, Cheshire West and Chester Council, which collects the tax for the Frodsham Town Council. The precept is converted into an amount per Council Tax Band that is added onto the Council Tax bill. Income and expenditure for the next financial year are calculated in the form of estimates. The net amount (the precept) is added to council tax, collected by Cheshire West and Chester Council and paid to Frodsham Town Council in April.

Frodsham Town Council can apply for other funding such as grant and funding awards, but they do not receive funds direct from central government, as principal authorities do.

How are precepts calculated?

Town Councils can raise revenue to help meet their spending requirements by issuing a precept. This is the total amount to be raised through the Council Tax from all the dwellings within the Town area. The precept is converted into an amount per Council Tax Band that is added onto the Council Tax bill.

Cheshire West and Chester Council's revenues and benefits teams collect council tax on behalf of the police, fire and any town/parish councils in their district (as well as for themselves). They then allocate the money and send it on to the relevant organisations.

Town and parish councils set their own level of precept and let Cheshire West and Chester Council know each year what level they would like to set it at.

Town/parish councils do not have a cap in terms of how much it can increase the precept each year.

Frodsham Town Council precept

The local precept charge is calculated by dividing the precept requested by the parish tax base. Frodsham Town Council's tax base for 2023/24 is **3,7748.8.** This has been calculated by taking the number of Band D equivalent properties in the town from information supplied by the Valuation Officer and making allowances for discounts and exemptions, successful valuation appeals, the cost of the Council Tax Reduction Scheme, non-collection, and housing growth estimates. The number of Band D equivalent properties is calculated by scaling properties in other bands either up or down to convert them to a Band D level.

The tax base is not about the number of properties. It is based on the number of properties eligible to pay council tax ie; not receiving council tax benefit, which is why, in times of austerity the tax base can reduce. A council should set a balanced budget including income, based on its needs and expectations for the forthcoming year. That total figure is then divided by the tax base figure to calculate the Band D precept. So income + precept = expenditure. Therefore expenditure – income = total precept request. Divide precept request by tax base and you have the Band D council tax precept.

If FTC set a budget of **£ 352,765.00** and request this as precept the cost per Band D property will be **£94.20** per year:

2023/24 Precept Request (£)	352,765
2023/24 Taxbase	3,744.8
2023/24 Band D charge	94.20
2022/23 Band D charge	46.94
% change in charge	100.7%

This is an increase of £47.26 annually, £3.94 monthly and 91p weekly per Band D property.

Charges for bands A to F as follows:

Annual @ Band A	Annual @ Band B	Annual @ Band C	Annual @ Band D	Annual @ Band E	Annual @ Band F
£62.80	**£73.27**	**£83.73**	**£94.20**	**£115.13**	**£136.07**