



Frodsham

TOWN COUNCIL

Minutes from the Frodsham Town Council Meeting held
on **Monday 24th April 2023** in **Gallery 2, Frodsham Arts Centre** at 7pm.

Meeting 8

Attended by: Cllr Hayes (Chair) Cllr Eakin, Cllr Wade, Cllr Lofts, Cllr Stockton, Cllr Sumner, Cllr Lowrie & Jo O'Donoghue (Town Clerk)

126. Apologies for absence

To receive apologies and reasons for absence.

RESOLVED: Minutes were approved and accepted from Cllrs Anstice, McKeown and Griffiths.

127. Declarations of interest

To note any declarations of interest for items which are on the agenda.

NOTED: There were no declarations of interest.

128. Approval of minutes

To approve and sign the minutes of the Full Town Council Meeting held on 27th March 2023.

RESOLVED: The minutes for the meeting were approved and signed.

129. Requests from members of the public to speak

Members of the public are invited to speak on items which are on the agenda in accordance with FTC policy on public speaking at meetings: <https://frodsham.gov.uk/policies-procedures/>

NOTED: No member of the public attended the meeting.

130. Privacy Notice

To note the amended Privacy Policy dated 18/04/2024.

NOTED: The amended Privacy was noted however it was also noted that there is a spelling error which will be corrected.

ACTION: JO

131. Action Plan

To approve the updated Action Plan 2022-2024.

RESOLVED: The Action Plan was approved and it was noted that this is a live document which will be updated by the Clerk as and when necessary.

ACTION: JO

132. Local Councils Awards Scheme

www.nalc.gov.uk/our-work/local-council-award-scheme

To confirm that Frodsham Town Council meets the criteria for the Foundation Award.

RESOLVED: It was resolved that Frodsham Town Council meets the criteria for the Foundation Award and that all documentation will be sent to ChALC and NALC by the closing date of 5th May 2023.

133. Committee structure

- (a) To consider and approve changes to the committee structure and move war memorial maintenance (4516), winter gritting scheme (4514), CCTV maintenance contract (4517) and the town clock into Amenities Committee.

RESOLVED: The changes to the committee structure were approved.

- (b) To rename Policy, Process & Revenue Committee to Finance & General Purposes Committee.

RESOLVED: The committee was renamed to become the Finance & General Purposes Committee (F&GP).

134. Committee Terms of Reference

- (a) To note the ToR common to all committees

NOTED: The terms of reference were noted.

- (b) To approve the ToR for the Finance & General Purposes Committee

RESOLVED: The terms of reference were approved.

- (c) To approve the ToR for the Amenities Committee

RESOLVED: The terms of reference were approved.

- (d) To approve the ToR for the Events Committee

RESOLVED: The terms of reference were approved.

- (e) To approve the ToR for the Planning Committee

RESOLVED: The terms of reference were approved.

- (f) To approve the ToR for the Staffing Sub Committee

RESOLVED: The terms of reference were approved.

135. Close of meeting

The meeting closed at 19:07