



Minutes from the **Finance & General Purposes Committee** held on **Monday 24th April 2023** at **7.10pm in Gallery 2, Castle Park Arts Centre.**

FINANCE & GENERAL PURPOSES COMMITTEE MINUTES

Meeting 6

Attended by: Cllr Eakin (Vice Chair), Cllr Hayes, Cllr Stockton, Cllr Sumner, Cllr Lowrie, Cllr Wade, Cllr Lofts & Jo O'Donoghue (Town Clerk)

1. Apologies for absence

To receive apologies and reasons for absence.

RESOLVED: Apologies were received and accepted from Cllr Griffiths (ill-health), Cllr McKeown (work) and Cllr Anstice (work).

2. Declarations of interest

To note any declarations of interest

NOTED: There were no declarations of interest.

3. Requests from the public to speak

Members of the public are invited to speak on items which are on the agenda.

NOTED: No member of the public attended the meeting.

4. Minutes of the meeting held on 27th February 2023

To accept and sign the minutes as a true and accurate record of the meeting.

RESOLVED: The minutes were approved and signed.

5. Frodsham Town Council accounts

(a) To approve and sign the total monthly BACS, direct debits and cheques.

RESOLVED: The accounts were approved and signed.

(b) To note the monthly income and expenditure report.

NOTED: The report was noted.

(c) To approve and sign the bank reconciliation reports to end March 2023.

RESOLVED: The bank reconciliations were approved.

(d) To note that Cllr Wade checked bank statements against bank reconciliation reports (Frodsham Financial Standing Order 2.2) as resolved at the full council meeting held 27/03/23.

NOTED: The checks were made on 19th April 2023 and Cllr Wade did not report any concerns or issues.

(e) To appoint a councillor, other than the Chairman, to check bank statements against bank reconciliation reports (Frodsham Financial Standing Order 2.2)

RESOLVED: It was agreed to appoint Cllr Wade to carry out the checks. Clerk to arrange date.

ACTION: JO/BW

6. Policies

(a) To approve the Councillor/Officer Protocol

RESOLVED: The document was approved and will be uploaded to the website.

(b) To note the roles and responsibilities of Officers and Councillors

RESOLVED: The document was approved and will be uploaded to the website.

(c) To adopt the Social Media Policy Supplement

RESOLVED: The document was approved and will be uploaded to the website.

ACTION: JO

7. Over 70s report 2022

To note the report provided.

NOTED: The report was noted together with the overspend of £2,855 against the budget of £15,000. It was agreed to consider increasing the budget for 2023-2024 at a future meeting of F&GP.

8. Clerk's appraisal

To note that Cllr Hayes will be carrying out the appraisal on 25th April

NOTED: The date was noted.

9. Date of next meeting – 22nd May 2023

10. Close of meeting

The meeting closed at 19:15.