



Minutes from the **Amenities Committee Meeting to be held** in Gallery 1, Castle Park Arts Centre, Castle Park, Frodsham, WA6 6SE on **Monday 11th March 2024 at 7pm**

Attended by: Cllr Hayes (Chair), Cllr Lofts (Vice Chair), Cllr J Critchley, Cllr Eakin, Cllr Lowrie, Cllr Sumner, Cllr D Critchley (non-member), Cllr B Wade (non-member) & J O'Donoghue (Town Clerk)

Also attended by: 1 member of the public

Meeting 10

1. Apologies and reasons for absence

To receive apologies and note reasons for absence from members.

RESOLVED: Apologies were received and accepted from Cllr Holman (personal). It was noted that Cllr Moorcroft has resigned from the committee.

2. Declarations of interest

To note any declarations of interest on items which are on the agenda.

NOTED: Cllr Sumner declared an interest in item 6 on the agenda as a member of Green Gates Community Project.

3. Public participation

Members of the public are invited to speak on items which are on the agenda in accordance with FTC policy on public speaking at meetings: <https://frodsham.gov.uk/wp-content/uploads/2023/10/Public-speaking-at-meetings-2023.pdf>

NOTED: 1 member of the public congratulated the council on the standard of grass cutting and suggested that the apple trees in Churchfields Orchard should be pruned in early March.

4. Approval of minutes

To approve and sign the minutes of the Amenities Committee held on 12th February 2024 (included in meeting pack).

RESOLVED: The minutes were approved and signed.

5. Committee vacancy

To note that there is a current vacancy on the committee and that Cllr Wade is interested in joining the committee. This will be an agenda item for the next Full Council Meeting to be held on 25th March 2024.

NOTED: It was also noted that Cllr D Critchley is interested in joining the committee.

6. Green Gates Community Park

(a) To receive a verbal report from the Clerk following the meeting held with Stephenson-Halliday and Horticon on 5th March 2024

NOTED: It was noted that the meeting had taken place and the snag list agreed with works to be carried out on the 6th and 7th March to include: investigating the issue with the roundabout; repairing the speaking tubes; replacement planting; replacement trellis. A full breakdown of ongoing maintenance visits was provided following the meeting which both Cllr Wade and Cllr Lofts attended. Cllr Lofts noted that communication between Horticon and Stephenson-Halliday had been poor which had exacerbated several maintenance issues. It was noted that the works have now been completed however Cllr Wade reported that there has been further vandalism on site with one of the newly replaced trellis fences being removed and destroyed. The RoSPA inspection will be carried out by Play Safety Ltd on Tuesday 12th March 2024.

(b) To agree any further actions to be taken

RESOLVED: It was agreed to instruct Horticon to replace the broken trellis fencing and publish details of the vandalism on social media.

ACTION: JO

7. Town Clock

To receive a verbal update, from the Clerk, following a meeting held on 6th March 2024 with CWAC Highways Officer, Cumbria Clocks, KDE and Blue Arrow Traffic Management.

NOTED: All procedures are now in place for phase 1 of the works to begin on 2nd April. This will take approximately ½ a day. The Clerk will complete the Section 50 Highways Notice once the traffic management plan, insurance documents and risk assessments have been completed. Phase 2 will begin approximately 6 weeks later and last approximately 3 days. A further Section 50 Highways Notice will be required for this.

ACTION: JO

8. Active Travel

(a) To receive a verbal update from Cllr Eakin and note that Transport for Wales will provide funding to print and install active travel maps/information boards at Frodsham Railway Station with North Cheshire Community Rail Partnership funding the artwork

NOTED: Cllr Eakin provided an update and it was agreed that Frodsham Town Council's logo will be included on the boards. A page of the website will be made available for Active Travel to post information (via the admin team) together with QR codes linking to other information.

(b) To note that the bike maintenance event is taking place on 5th April 2024 at Frodsham Community Centre

NOTED: It was also noted that PCSO Neil Flanagan will be providing bike marking at the event.

9. Community orchards

(a) To note that a meeting has been arranged with Mersey Forest for 9th April 2024 at 1pm to visit each of the orchards

NOTED

(b) To note that the Clerk has submitted an expression of interest to CWAC for potential funding for volunteer days and trees/stakes

NOTED

10. Tarvin Road Cemetery

(a) To note that there has been a theft of a marble plinth from the cemetery which has been reported to the Police and PCSO

NOTED: It was further noted that the stonemason has agreed to replace the stolen plinth at no cost to the relatives.

(b) To consider further action to be taken

RESOLVED: It was agreed to send a letter of thanks to the stonemason.

11. Top Road play area

(a) To note that 82 consultation letters have been sent to residents with a date of 15th March for response. Frodsham Church of England Primary School has also been invited to take part in the consultation

NOTED: It was noted that a number of responses have been received with the primary issue being the access including the state of the ground, the obstruction of a public footpath and the presence of livestock in the field. It was agreed to contact the landowner and Public Rights of Way once the consultation has closed and all comments collated.

(b) To note that all responses will be collated and presented to the Amenities Committee Meeting due to be held on 8th April 2024

NOTED

12. Quotations received

- (a) To consider the quotation for works to replace bin and install new big ben unit, remove graffiti from swings (£550)

RESOLVED: Approved

ACTION: JO

- (b) To consider the quotation to cut the hedges and trim the laurels at Ship Street Orchard (£190)

RESOLVED: Approved

ACTION: JO

- (c) To consider the quotation to provide an additional bin on the memorial site (£525)

RESOLVED: It was agreed to ask Frodsham Frombles to see if they could check this area.

- (d) To consider the quotation to replace safety fencing over the bridge and jet wash to remove graffiti from the bridge at Churchfields (£588)

RESOLVED: Approved

ACTION: JO

- (e) To consider the quotation to turf 4 x plots and remove branches from top of cemetery (£125)

RESOLVED: Approved

ACTION: JO

- (f) To consider the quotation to provide a 5-bar gate at the end of the track alongside Forest Hills Hotel on FTC land to prevent access by motorbikes (£528)

RESOLVED: Cllr Lofts agreed to look at the access and FTC will arrange a meeting with the manager of Forest Hills Hotel to discuss the issue.

ACTION: JO/RL

- (g) To consider the quotation to remove and dispose of the rotunda on Main Street (£575)

RESOLVED: Approved

ACTION: JO

13. Tree dedication ceremony (Memorial site)

- (a) To note that the ceremony will take place on 1st May 2024 at 10.30am and will involve Tom Blundell BEM, the 5 local schools and High Sherrif of Cheshire (itinerary to be circulated nearer the time)

NOTED

- (b) To consider the quotation to install 7 pressure treated posts (£525)

RESOLVED: Approved

ACTION: JO

- (c) To consider the quotation from Forrest Hills Hotel to provide tea, coffee, juice and biscuits (£70)

RESOLVED: Approved

ACTION: LB

14. Clerk's report

To receive any additional report.

NOTED: There was no further report

15. Date of next meeting – 8th April 2024

16. Close of meeting

The meeting closed at 19:57