



**Frodsham**  
TOWN COUNCIL

Amenities Committee – 11<sup>th</sup> March 2024

Meeting pack

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4	Minutes from 12 <sup>th</sup> February 2024

Councillors named below are summoned to attend the **Amenities Committee Meeting to be held** in Gallery 1, Castle Park Arts Centre, Castle Park, Frodsham, WA6 6SE on **Monday 11<sup>th</sup> March 2024 at 7pm**

***Members of the press and public are welcome to attend***  
***Please note that the meeting will be audio recorded***

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**Committee Members:** Cllr Hayes (Chair), Cllr Lofts (Vice Chair), Cllr J Critchley, Cllr Eakin, Cllr Holman, Cllr Lowrie, Cllr Sumner  
**Town Clerk:** Jo O'Donoghue

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## Meeting 10

### 1. Apologies and reasons for absence

To receive apologies and note reasons for absence from members.

### 2. Declarations of interest

To note any declarations of interest on items which are on the agenda.

### 3. Public participation

Members of the public are invited to speak on items which are on the agenda in accordance with FTC policy on public speaking at meetings: <https://frodsham.gov.uk/wp-content/uploads/2023/10/Public-speaking-at-meetings-2023.pdf>

### 4. Approval of minutes

To approve and sign the minutes of the Amenities Committee held on 12<sup>th</sup> February 2024 (included in meeting pack).

### 5. Committee vacancy

To note that there is a current vacancy on the committee and that Cllr Wade is interested in joining the committee. This will be an agenda item for the next Full Council Meeting to be held on 25<sup>th</sup> March 2024.

### 6. Green Gates Community Park

- (a) To receive a verbal report from the Clerk following the meeting held with Stephenson-Halliday and Horticon on 5<sup>th</sup> March 2024
- (b) To agree any further actions to be taken

### 7. Town Clock

To receive a verbal update, from the Clerk, following a meeting held on 6<sup>th</sup> March 2024 with CWAC Highways Officer, Cumbria Clocks, KDE and Blue Arrow Traffic Management.

### 8. Active Travel

- (a) To receive a verbal update from Cllr Eakin and note that Transport for Wales will provide funding to print and install active travel maps/information boards at Frodsham Railway Station with North Cheshire Community Rail Partnership funding the artwork
- (b) To note that the bike maintenance event is taking place on 5<sup>th</sup> April 2024

### 9. Community orchards

- (a) To note that a meeting has been arranged with Mersey Forest for 9<sup>th</sup> April 2024 at 1pm to visit each of the orchards
- (b) To note that the Clerk has submitted an expression of interest to CWAC for potential funding for volunteer days and trees/stakes

### 10. Tarvin Road Cemetery

- (a) To note that there has been a theft of a marble plinth from the cemetery which has been reported to the Police and PCSO
- (b) To consider further action to be taken

### 11. Top Road play area

- (a) To note that 82 consultation letters have been sent to residents with a date of 15<sup>th</sup> March for response. Frodsham Church of England Primary School has also been invited to take part in the

consultation

- (b) To note that all responses will be collated and presented to the Amenities Committee Meeting due to be held on 8th April 2024

**12. Quotations received**

- (a) To consider the quotation for works to replace bin and install new big ben unit, remove graffiti from swings (£550)
- (b) To consider the quotation to cut the hedges and trim the laurels at Ship Street Orchard (£190)
- (c) To consider the quotation to provide an additional bin on the memorial site (£525)
- (d) To consider the quotation to replace safety fencing over the bridge and jet wash to remove graffiti from the bridge at Churchfields (£588)
- (e) To consider the quotation to turf 4 x plots and remove branches from top of cemetery (£125)
- (f) To consider the quotation to provide a 5-bar gate at the end of the track alongside Forest Hills Hotel on FTC land to prevent access by motorbikes (£528)
- (g) To consider the quotation to remove and dispose of the rotunda on Main Street (£575)

**13. Tree dedication ceremony (Memorial site)**

- (a) To note that the ceremony will take place on 1st May 2024 at 10.30am and will involve Tom Blundell BEM, the 5 local schools and High Sherrif of Cheshire (itinerary to be circulated nearer the time)
- (b) To consider the quotation to install 7 pressure treated posts (£525)
- (c) To consider the quotation from Forrest Hills Hotel to provide tea, coffee, juice and biscuits (£70)

**14. Clerk's report**

To receive any additional report.

**15. Date of next meeting – 8<sup>th</sup> April 2024**

**16. Close of meeting**

Signed:  Town Clerk

Dated: 6<sup>th</sup> March 2024

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Minutes from the **Amenities Committee Meeting** held in Gallery 1, Castle Park Arts Centre, Castle Park, Frodsham, WA6 6SE on **Monday 12<sup>th</sup> February 2024 at 7.10pm**

**Members of the press and public are welcome to attend**

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**Committee Members:** Cllr Hayes (Chair), Cllr Lofts (Vice Chair), Cllr J Critchley, Cllr Eakin, Cllr Holman, Cllr Lowrie, Cllr D Critchley (non-committee member) & J O'Donoghue (Town Clerk)

**Also attended by:** 1 member of the public

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## Meeting 9

### 1. Apologies and reasons for absence

To receive apologies and note reasons for absence from members.

**NOTED:** Cllr Moorcroft and Cllr Sumner did not attend the meeting and no apologies were received.

### 2. Declarations of interest

To note any declarations of interest on items which are on the agenda.

**NOTED:** There were no declarations of interest.

### 3. Public participation

Members of the public are invited to speak on items which are on the agenda in accordance with FTC policy on public speaking at meetings.

**NOTED:** No member of the public wished to speak at the meeting.

### 4. Approval of minutes

To approve and sign the minutes of the Amenities Committee held on 15<sup>th</sup> January 2024 (included in meeting pack).

**RESOLVED:** The minutes were approved and signed.

### 5. Finance report

To note the report provided by the Clerk.

**NOTED:** The report was noted.

### 6. Green Gates Community Park

(a) To note the report from the meeting held with Stephenson-Halliday on 5<sup>th</sup> February 2024.

**NOTED:** The report was noted.

(b) To agree any further actions to be taken.

**RESOLVED:** It was agreed to follow up the actions contained within the report.

### 7. Town Clock

(a) To note that the clock is not currently working.

**NOTED**

(b) To consider bringing forward the refurbishment, planned for April 2024 using reserves from the 2023-2024 financial year.

**RESOLVED:** It was unanimously agreed to bring forward the refurbishment to March 2024.

**ACTION: JO**

## 8. Community orchards

(a) To consider the future of Ship Street Orchard and Hawthorne Road Orchard.

**NOTED:** It was noted that the orchards are not well signposted and little used and noted that Mersey Forest Trust would attend and advise on the use of green space.

(b) To agree action to be taken.

**RESOLVED:** It was unanimously agreed to request Mersey Forest to carry out a survey of the orchards.

**ACTION: JO**

## 9. Top Road play area

(a) To note the report provided by the Clerk.

**NOTED:** The report was noted.

(b) To agree action to be taken.

**RESOLVED:** It was unanimously agreed to: carry out a survey amongst immediate neighbours of the park, as recommended in the report; include Overton School in the consultation; ask Mersey Forest to include the area in their survey of green spaces.

**ACTION: JO**

## 10. Tarvin Road Cemetery

(a) To note that the burial fees for non-Frodsham residents were increased by 8.3% in August 2022.

**NOTED**

(b) To agree any action to be taken.

**RESOLVED:** It was resolved to consider an increase in fees, to non-residents, at the August meeting.

**ACTION: JO**

## 11. Clerk's report

To receive any additional report.

**NOTED:** It was noted that: Active Travel has prepared a report on action to date which will be circulated prior to the meeting to be held on 11<sup>th</sup> March 2024; Cheshire West and Chester Council has agreed to install a pedestrian crossing on Church Street and appointed contractors to carry out the works; a consultation will be held to agree the appropriate positioning of the crossing.

## 12. Date of next meeting – 11<sup>th</sup> March 2024

## 13. Close of meeting

The meeting closed at 19:39.