



Minutes from the **Amenities Committee Meeting** held in
Gallery 1, Castle Park Arts Centre, Castle Park, Frodsham, WA6 6SE on
Monday 13th January 2025 at 7pm

The meeting was audio recorded.

Attended by: Cllr B Wade (Vice Chair & Acting Chair for the meeting), Cllr D Critchley, Cllr J Critchley, Cllr H Hayes, Cllr A Holman, Cllr P Lowrie, Cllr M Nield & J O'Donoghue (Town Clerk)

Also attended by: 3 members of the public including Cllrs Drapeur & Wood.

Note: Per **Terms of Reference 1.10ⁱ**, council members who attend a committee meeting of which they are not a member may do so with the same rights as members of the public. This means they can attend and participate during the **Public Open Forum** but do not have voting rights or special privileges outside this context.

Meeting 8

1. Apologies and reasons for absence

To receive apologies and note reasons for absence from members.

RESOLVED: Apologies were received and accepted from Cllr Lofts (personal).

2. Declarations of interest

To note any declarations of interest on items which are on the agenda.

NOTED: There were no declarations of interest.

3. Public participation

Members of the public are invited to speak on items which are on the agenda in accordance with FTC policy on public speaking at meetings.

NOTED: No member of the public wished to speak at the meeting.

4. Approval of minutes

To approve and sign the minutes of the Amenities Committee held on 9th December 2024.

RESOLVED: The minutes from the meeting were approved and signed.

5. Finance report

(a) To note the finance report provided (in meeting pack).

NOTED

(b) To agree any actions to be taken.

NOTED: No further action required.

6. Active Travel

(a) To receive an update from Cllr Holman on FTC Active Travel Maps (information circulated to committee members).

NOTED: Cllr Holman provided a verbal update and it was noted that (a) the signage boards have not yet been installed at Frodsham Station and (b) it is not yet clear whether there will be any installation charges for the signage to be installed in CWAC boards in the 2 bus shelters on Main Street, Frodsham.

- (b) To consider the quotation from Staunton Rock in the sum of £450 plus VAT, to amend the maps according to Cheshire West and Chester Council's specifications, for insertion in the 2 bus shelters on Main Street, Frodsham.

RESOLVED: It was unanimously agreed to approve the quotation from Staunton Rock in the sum of £450 plus VAT upon receipt of an invoice for the works.

7. Hob Hey Wood

To note the Annual Report provided (in meeting pack).

NOTED

8. Clerk's report

To receive any further report/updates from the Town Clerk.

NOTED: The Town Clerk reported that:

- (a) A request has been received from Cheshire West and Chester Council to remove the festive lights between the railway bridge (Church Street) and London Road to enable road surfacing works to take place in February. The Clerk has asked for confirmation as to who will pay for the removal and erection of the lights as there is no budget for the works. Dates for the works have also been requested.
- (b) An insurance claim has been lodged with Zurich following destruction of fencing at Manley Road Copse following Storm Darragh. The claim was lodged on 10th December 2024.
- (c) The meeting due to be held on 10th February 2025 will be clerked by L Bosman, the Town Clerk will prepare the agenda and provide minutes following the meeting.

9. Date of next meeting – 10th February 2025

10. Close of meeting

The meeting closed at 19:08.

ⁱ <https://frodsham.gov.uk/wp-content/uploads/2023/04/Terms-of-Reference-common-to-all-committees.pdf>