

Minutes from the **Amenities Committee Meeting** held in  
Gallery 1, Castle Park Arts Centre, Castle Park, Frodsham, WA6 6SE on  
**Monday 9<sup>th</sup> December 2024 at 7pm**

*Members of the press and public are welcome to attend. The meeting will be audio recorded.*

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**Attended by:** Cllr R Lofts (Chair), Cllr J Critchley, Cllr H Hayes, Cllr A Holman, Cllr Lowrie & Cllr M Nield

**Also attended by:** 2 members of the public to include Cllr Wood

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## Meeting 7

### 1. Apologies and reasons for absence

To receive apologies and note reasons for absence from members.

**RESOLVED:** Apologies were received from Cllr D Critchley (work commitments) and Cllr B Wade (personal).

### 2. Declarations of interest

To note any declarations of interest on items which are on the agenda.

**NOTED:** Cllr H Hayes declared an interest in Hob Hey Wood as Chair of Hob Hey Wood Friends.

### 3. Public participation

Members of the public are invited to speak on items which are on the agenda in accordance with FTC policy on public speaking at meetings.

**NOTED:** No member of the public wished to speak.

### 4. Approval of minutes

To approve and sign the minutes of the Amenities Committee held on 11<sup>th</sup> November 2024.

**RESOLVED:** The minutes were amended to include Cllr D Critchley as a member of the Remembrance Garden Working Group.

### 5. Finance report

(a) To note the finance report provided (in meeting pack) which includes breakdown of year-end projections

**NOTED**

(b) To agree any actions to be taken

**NOTED:** No further actions to be taken.

### 6. Memorial Tree

(a) To note the quotation received for a memorial tree.

**NOTED**

(b) To note the report from the Town Clerk and consider the recommended actions contained within the report.

**RESOLVED:** The report was noted and the following was resolved: i) to allocate £20,000 to ear marked reserves; ii) to carry out a public consultation to ascertain the support for the installation of a memorial tree; iii) to seek further quotes if there is public support for the installation of a memorial tree.

(c) To receive any further report from Cllr Lofts.

**NOTED:** There was no further report.

(d) To agree any further action to be taken.

**NOTED:** No further actions to be taken.

#### **7. Quotes received**

(a) To consider revised quote to provide replacement plastic bench on Top Road (£650).

**RESOLVED:** It was unanimously agreed to approve the quotation and instruct the works.

**ACTION: JO**

(b) To consider the quote to carry out annual maintenance works to the wildflower meadow in Green Gates Park (£1,150).

**RESOLVED:** It was unanimously agreed to (i) accept the quotation to carry out the initial maintenance works and (ii) add the sum of £1,150 to the Grounds Maintenance SLA from April 2025 for annual maintenance to the wildflower meadow.

**ACTION: JO**

#### **8. Progress report on works instructed**

(a) Cut the oak that has destroyed bridge and smaller failed tree and leave stacked as habitat creation (£750.00) – **completed**

**NOTED**

(b) Fell the ash tree on bank to safe height cut and leave stacked habitat creation (£950.00) – **completed**

**NOTED**

#### **9. 2025-2026 Budget**

To consider including a budget of £1,500 for additional works to Green Gates Community Park to include sum for maintenance of the wildflower meadows and any additional planting.

**RESOLVED:** It was agreed to include a sum of £350 in the budget for additional planting in Green Gates Community Park.

#### **10. Clerk's report**

To receive any further report/updates from the Town Clerk.

**NOTED:** It was noted that (i) a request had been received to grit Chestnut Lane which would be refused as it is beyond the scope of the Winter Gritting Scheme and (ii) that 33m of fencing at Manley Road Copse was damaged during Storm Darragh and an insurance claim will be made.

**RESOLVED:** To instruct Northwich Town Council to carry out pruning in Hob Hey Wood Orchard at a cost of £790.

#### **11. Date of next meeting – 13<sup>th</sup> January 2025**

#### **12. Close of meeting**

**NOTED:** The meeting closed at 19:25.