



**Minutes from the Events Committee Meeting held on Tuesday 7th April 2026 at 7pm
in Castle Park Arts Centre**

Attended by: Cllr B Wade (Chair), Cllr R Lofts (Vice Chair), Cllr H Hayes, Cllr A Holman, Cllr P Lowrie, Cllr J Hook, Cllr G Wood (non-committee member), L Bosman (Assistant Clerk) & one member of the public.

Meeting 10

1. Apologies for absence

To receive apologies and reasons for absence from members.

NOTED: Councillor Moorcroft did not attend the meeting and no apologies were received.

2. Declarations of interest

To receive declarations of interest from members of the committee on items on the agenda.

NOTED: Cllr Wade declared an interest in the provision of a foraging activity at the Medieval May Day Event due to a personal connection with the provider. This declaration was made at the Working Group Meeting held on 11th February 2026.

3. Public participation

Members of the public are invited to address the meeting on agenda items in accordance with FTC policy on public speaking at meetings: <https://frodsham.gov.uk/policies-procedures>

NOTED: A member of the public addressed the committee and gave a talk on item 5.

4. Minutes from the meeting held on 2nd March 2026

To approve and sign the minutes as a true and accurate record.

RESOLVED: The minutes from the meeting were approved and signed.

5. Wassail Event

To receive a short talk/presentation from Jonathan Curry about what a Wassail event entails.

RESOLVED: The committee liked the idea and resolved to invite Jonathan to a further working group meeting to discuss the logistics in further detail with a view to running the cider press event in the autumn and running a Wassail event early in 2027.

6. Frodsham Downhill Run 2026

- a) To consider approaching Forest Hills Hotel to ask if they would be interested in sponsoring the 2026 Downhill Run.

RESOLVED: The committee resolved not to approach the new owners of Forest Hills Hotel at this time, due to the short notice and that they have only just taken over ownership of the hotel.

- b) To consider encouraging FCA and Rotary to reconsider the two events in July, or whether to link the Downhill Run to one of FTCs events in Castle Park.

RESOLVED: The committee felt that it would be too late to look at picking this up at this point in time, but resolved to look into this for 2027.

7. Easter Trail at the Artisan Market on 28th March

To note that the Easter Trail was a great success and that approximately 175 children together with their parents/guardians participated in the trail to find the 21 letters hidden in the participating shops and shop windows along Church Street and Main Street, making up an Easter related sentence to win a free Easter Egg from the Town Council.

NOTED: This was noted.

8. Working Group Report

To receive a report from the Working Group meeting held on 31st March.

NOTED: A verbal report was provided by Cllr Hayes who advised that she would type it up and forward to the FTC office at a later date.

9. Medieval May Day Event 2nd May 2026

To note that everything is in place for the Medieval May Day Event; the flyers were received and distributed to visitors attending the Artisan Market on 28th March. The remaining flyers will be deposited at local community venues, such as Frodsham Library, the Community Centre and local shops and retail outlets.

NOTED: This was noted.

10. Food & Drink Festival 13th June 2026

- a) To note the copy of the site layout which has been provided to FTC by Independent Street Events Ltd, and to discuss any additional information required before it is submitted to CWAC.
- b) To note that quotes have been received and accepted for banners, flyers and other materials to promote this event and for the provision of portable toilets on the day of the event.
- c) To note that the Management Plan and Risk Assessment are still outstanding for this event and need to be submitted to CWAC for their consideration without further delay.
- d) To note the schedule of tasks to date, to discuss the tasks yet to be started and completed, and to designate someone to complete them.

NOTED: All of the above points were noted.

11.Picnic in the Park 29th August 2026

- a) To note that quotes have been received for banners and accepted for banners, flyers and other materials to promote this event and for the provision of portable toilets on the day of the event.
- b) To approve the quotes.
- c) To note that a food vendor has been sought for the event.
- d) To note the schedule of tasks to date, to discuss the tasks yet to be started and completed, and to designate someone to complete them.

NOTED: All of the above points were noted and the quotes were approved.

12.Date of next meeting

Tuesday 5th May 2026

13.Close of meeting