

**Minutes from the Amenities and Planning Committee Meeting held on 14<sup>th</sup> July 2025** in Gallery 2,  
Castle Park Arts Centre, Castle Park, Frodsham, WA6 6SE

**Attended by:** Cllr D Critchley, Cllr J Critchley, Cllr R Drapeur (Vice Chair), Cllr H Hayes, Cllr A Holman, Cllr R Lofts (Chair), Cllr P Lowrie, Cllr B Wade & J O'Donoghue (Town Clerk)

**Also attended by:** K Stevens (Decarbonising Transport Officer, CWAC), P Davis (Public Realm and Contracts Manager, Northwich Town Council), 2 members of the public

*The meeting was audio recorded.*

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## Meeting 2

### 1. Apologies and reasons for absence

To receive apologies and approve reasons for absence from members.

**RESOLVED:** Apologies were received and accepted from Cllr Neild (personal) and Cllr Wood (personal).

### 2. Declarations of interest

To note any declarations of interest on items which are on the agenda.

**NOTED:** Cllr Wade declared an interest in item 14a as a member of the Green Gates Community Group and Cllr Drapeur declared an interest in item 17.

### 3. Public participation

Members of the public are invited to speak on items which are on the agenda in accordance with FTC policy on public speaking at meetings: <https://frodsham.gov.uk/wp-content/uploads/2023/10/Publicspeaking-at-meetings-2023.pdf>

**NOTED:** One member of the public attended the meeting to speak on items 9 and 14a. Regarding item 9, they noted that a further report had been produced by CWAC following the installation of the crossing on Church Street. For item 14a, they suggested the Council consider planting micro clover in the large flower beds at the front of Green Gates Community Park.

A second member of the public also addressed items 9 and 14a. On item 9, they questioned whether the introduction of a 20MPH speed limit on Church Street was necessary. For item 14a, they asked whether the Council held any usage statistics for Green Gates Community Park and proposed that the large flower beds be grassed over to reduce ongoing maintenance costs.

K. Stevens attended the meeting to explain that Pell Frischmann has been commissioned by CWAC to carry out feasibility work for five areas identified in the Local Cycling and Walking Infrastructure Plan, one of which is Frodsham. As part of the project, they are seeking input from members of the public on potential improvements, including dropped kerbs, accessible walking routes, and bus service enhancements.

It was suggested that the Parish Hall would be a suitable venue for a consultation event, possibly involving the Bee Friends Group, with details to be publicised in Frodsham News.

### 4. Grounds maintenance SLA

(a) To note that Northwich Town Council will be in attendance to take any questions from Councillors regarding aspects of maintenance and in particular Green Gates Park and the provision of safety surfacing at Churchfields Play Area.

**NOTED**

(b) To agree any actions to be taken.

**NOTED:** P Davis engaged in discussion regarding possible solutions to the issues regarding the planted beds at Green Gates Community Park and decisions were made under item 14a.

**5. Approval of minutes**

To approve the minutes from the Amenities & Planning Committee Meeting held 9<sup>th</sup> June 2025.

**RESOLVED:** The minutes from the Amenities & Planning Committee Meeting held 9<sup>th</sup> June 2025 were approved and signed.

**6. Terms of Reference**

To note the Committee Terms of Reference.

**NOTED**

**7. To consider the following planning applications:**

Reference	Address	Description	Comment
25/01774/CAT	Main Street Dental, 69A Main Street, Frodsham, WA6 7DF	Poplar - 10m reduction of limb	RELEVANT POLICIES: DM46; ENV9; R1; M4; DM11; DM14; DM44 - Conservation Area <b>NO OBJECTION:</b> subject to the agreement of the Conservation Officer
25/01574/FUL	70 Howey Lane, Frodsham, WA6 6DT	Pitched gable roof to garage, single storey infill and single storey rear extension	RELEVANT POLICIES: R1; M4; DM11; DM44 <b>NO OBJECTION:</b> Subject to it meeting the provisions of Supplementary Planning Document: House Extensions and Domestic Outbuildings
25/01403/FUL	The Old Pumping Station, Hares Lane, Frodsham	Erection of two facilities blocks and two additional static pitches	RELEVANT POLICIES: STRAT9; ENV1; M4; DM11; DM17; DM44; <b>NO OBJECTION:</b> Subject to the planning officer being satisfied that there will continue to be sufficient parking spaces for the number of residents and the revised plan continues to apply only to the named residents as per the original planning permission 22/04166/FUL

25/01614/FUL	74 Main Street, Frodsham, WA6 7AU	Change of use of ground floor to a dental practice and related construction works to include refurbishment of the building, raising the roof of the single storey extension, roof repairs and new doors and windows	RELEVANT POLICIES: DM46; DM14; R1; M4; DM11; DM14; DM44 - Conservation Area <b>NO OBJECTION:</b> subject to the agreement of the Conservation Officer
25/01612/FUL	25A Bellemonde Road, Frodsham, WA6 6BL	Rear single storey extension & raised patio area, rear dormer loft extension, front entrance porch, render to all elevations	RELEVANT POLICIES: R1; M4; DM11; DM44 <b>NO OBJECTION:</b> Subject to it meeting the provisions of Supplementary Planning Document: House Extensions and Domestic Outbuildings
25/01989/CAT	Knoll Bungalow, 46A High Street, Frodsham, WA6 7HE	Removal of 2 x small cherries	RELEVANT POLICIES: DM46; R1; M4; DM11; DM44 - Conservation Area <b>NO OBJECTION:</b> subject to the agreement of the Conservation Officer
25/01369/FUL	81 High Street, Frodsham, WA6 7AN	Dropped kerb at the front of the property to provide vehicular access to off road parking	RELEVANT POLICIES: DM46; R1; M4; DM11; DM44 - Conservation Area <b>NO OBJECTION:</b> subject to the agreement of the Conservation Officer and, as vehicular access will be directly on to the A56 main road, the Area Highways Officer

## 8. Finance report (Qtr1)

To note the financial report and note that the budget is currently on track.

### NOTED

## 9. 20 MPH Church Street

- (a) To acknowledge receipt of the report from Cheshire West and Chester Council (CWAC), dated 5th March 2024, recommending that sections of Church Street be subject to a reduced speed limit of 20 MPH, and noting that Cheshire Police has raised no objections.

### NOTED

- (b) To note that, subject to funding approval, Frodsham Town Council and local residents will be consulted as part of the implementation process.

### NOTED

## 10. CWAC Local Transport Plan 4

- (a) To note that the consultation opened on 20th June 2025 and will run until 17th August 2025:

**NOTED**

- (b) To agree action to be taken.

**RESOLVED:** It was agreed that Councillors will make individual responses on behalf of FTC.

**ACTION: ALL MEMBERS**

**11. Community benefits and shared ownership for low carbon energy infrastructure: working paper (accessible webpage)**

- (a) To note publication of the document and that Part 2 seeks views on how best to facilitate shared ownership of renewable energy generation infrastructure, including on whether a mandatory approach should be taken: <https://www.gov.uk/government/publications/community-benefits-and-shared-ownership-for-low-carbon-energy-infrastructure/community-benefits-and-shared-ownership-for-low-carbon-energy-infrastructure-working-paper-accessible-webpage>

**NOTED**

- (b) To agree action to be taken.

**RESOLVED:** It was agreed that Cllr Holman will respond on behalf of FTC.

**ACTION: AH**

**12. CWAC Local Plan**

- (a) To note that Cheshire West and Chester Council is consulting on issues and options for a new Local Plan, that will update and replace all policies in the current Local Plan (Part One) and Local Plan (Part Two). The consultation will run for eight weeks beginning on Friday 4 July and ending at 23:59 on Friday 29 August 2025.

**NOTED**

- (b) To agree action to be taken.

**RESOLVED:** It was agreed that Councillors will make individual responses on behalf of FTC.

**ACTION: ALL MEMBERS**

**13. Manley Road Copse**

- (a) To note that the budget allocated for the copse is £500.00, following a request from Frodsham WI for Frodsham Town Council to cease all grounds maintenance activities, including hedge cutting, while the copse remains under their custodianship.

**NOTED**

- (b) To note that the WI has obtained a quotation of £840 from a local tree surgeon for tree pruning and hedge cutting, and is requesting that Frodsham Town Council cover this cost.

**NOTED**

- (c) To agree action to be taken.

**RESOLVED:** It was agreed to allocate £840 to Frodsham WI to carry out the tree works and to authorise the Town Clerk to increase the Manley Road Copse budget to cover the additional costs beyond the amount previously approved.

**ACTION: JO**

**14. Play areas**

- (a) To note the quotations received from Northwich Town Council for works to the barked areas on Green Gates Community Park.

**NOTED**

- (b) To note that the Clerk requested quotations from four suppliers for the replacement of safety

surfacing at Churchfields play area. Two initial quotations were received, both of which required revisions. To date, only one supplier has submitted a revised quotation, totalling £11,230 for the three specified areas.

**NOTED**

- (c) To note that a quotation has been received for turfing the area beneath the bridges at Churchfields play area (approximately 34 sqm), offering two options: (i) to remove the existing mulch and dispose of it legally, import 100mm of topsoil and lay turf at a cost of £1,550; or (ii) to raise the ground levels while leaving the bonded rubber mulch in place, at a cost of £600.

**NOTED**

- (d) To agree actions to be taken.

**RESOLVED:** It was agreed to:

- (i) accept the quotation of £365 from Northwich Town Council for weeding the two large beds at the front of Green Gates play area;  
(ii) accept the quotation of £11,230 from Northwich Town Council for replacing the safety surfacing in the three specified areas at Churchfields play area; and  
(iii) accept the quotation of £600 from Northwich Town Council to raise the ground levels, leaving the existing edging in place, and turf the area beneath the bridges.

**ACTION: JO**

**15. Christmas lights**

- (a) To note the report regarding the anchor bolt and catenary wire testing.

**NOTED**

- (b) To approve the quotations to make repairs.

**RESOLVED:** It was agreed that the anchor bolt repairs will proceed once the replacement anchor bolt on the Red Lion has been verified by the CWAC Conservation Officer and permission has been obtained from the new owners or tenants of the relevant properties (E-Ciggs, the bakery, and Suttons).

**ACTION: JO**

- (c) To consider the quotation from KDE to carry out a Commercial NICEIC Electrical Installation Condition Report.

**RESOLVED:** It was agreed to accept the quotation from KDE (£2,085) and instruct the works.

**ACTION: JO**

- (d) To agree any further action to be taken.

**NOTED:** Cllr Lofts emphasised the urgency of completing the above works as soon as possible, in order to enable an early decision on replacement lighting. The aim is to agree both the lighting specifications and the implementation timescale at the next Amenities & Planning Committee meeting.

**16. Community led minor highways improvements**

- (a) To note the information received from Cllr Garvey.

**NOTED**

- (b) To consider forming a task and finish Working Group to identify sites and supply the information to Cllr Garvey by 24th July 2025.

**RESOLVED:** It was agreed that Councillors will identify works under the scope of the scheme (by 24<sup>th</sup> July) identify signs and street signs (by 18<sup>th</sup> July) which require cleaning and report back to the Town Clerk.

**ACTION: ALL CLLRS/JO**

**17. Woodland Trust consultation**

- (a) To note that The Woodland Trust are seeking FTC's input on their proposed 10-year Woodland

Management Plan for Snidley Moor, Woodhouse Hill, Frodsham Hill, and Frodsham Woods near Frodsham, Cheshire (central grid reference: SJ512759). Key priorities include the removal of invasive rhododendron, which is suppressing native flora and ancient woodland species, and the ongoing establishment of recent woodland planting at Frodsham Woods.

**NOTED**

(b) To agree response to the consultation before 8<sup>th</sup> August 2025.

**RESOLVED:** It was agreed that FTC has no objection to the removal of invasive rhododendron, which is suppressing native flora and ancient woodland species, and the ongoing establishment of recent woodland planting at Frodsham Woods.

**ACTION: JO**

**18. Hob Hey Wood**

(a) To note that at the Amenities Committee Meeting held on 10th June 2024 (ref: 10/06/2024/10) it was stated that it was agreed to obtain estimated costs of signage for the next Amenities Committee Meeting. Signage to include a photo of Tom Blundell and an explanation of his role in the establishment of the orchard.

**NOTED**

(b) To receive an update from Cllr Hayes.

**NOTED:** Cllr Hayes reported that she had attended the Manor House School Fair, where she launched a competition inviting children to design a sign. A total of 22 entries were submitted and have been passed to Tom Blundell, who will select the winning design.

**19. Gritting and emergency planning**

(a) To note that Cllr Garvey has requested a meeting to discuss gritting arrangements and preparations for the forthcoming winter, with the aim of establishing a collaborative approach between CWAC and FTC.

**NOTED**

(b) To agree action to be taken

**RESOLVED:** It was agreed to hold a meeting at 6.30 on 28<sup>th</sup> July 2025 immediately before the full council meeting subject to Cllr Garvey's availability.

**ACTION: JO**

**20. Close of meeting**

The meeting closed at 8.35pm