



**The following councillors are summoned to attend the Events Committee Meeting to be held on Monday 6<sup>th</sup> July 2026 at 7pm in Castle Park Arts Centre:**

Cllr B Wade (Chair), Cllr R Lofts (Vice Chair), Cllr J Critchley, Cllr H Hayes, Cllr A Holman, Cllr J Hook, Cllr J Moorcroft and Cllr P Lowrie, Cllr G Wood

***Members of the press and public are welcome to attend. The meeting will be audio recorded.***

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**Signed:** *L. Bosman* **Assistant Clerk** **Date:** 01/07/2026

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## ***Meeting 2***

### **1. Apologies for absence**

To receive apologies and reasons for absence from members.

### **2. Declarations of interest**

To receive declarations of interest from members of the committee on items on the agenda.

### **3. Public participation**

Members of the public are invited to address the meeting on agenda items in accordance with FTC policy on public speaking at meetings: <https://frodsham.gov.uk/policies-procedures>

### **4. Minutes from the meeting held on 1st June 2026**

To approve and sign the minutes as a true and accurate record.

### **5. Finance Report**

To note the Finance Report for the Events Committee to the end of May 2026.

### **6. PR services**

- a) To consider and approve the quotation for the provision of public relations services in support of Frodsham Town Council events.
- b) To consider and approve Invoice No. 367 in respect of public relations services provided for the 2026 Food & Drink Festival, and to note that the invoice relates to the monthly public relations activities undertaken on behalf of the Council.
- c) To consider the Council's future public relations requirements for Frodsham Town Council events and to agree any further action considered appropriate.

### **7. Nature Workshops at Hob Hey Wood**

To consider the request from Amy of Enchanted Forage to run a series of community nature workshops at Hob Hey Wood during the summer. Amy has spoken to Mark O'Sullivan and he is happy for the events to go ahead, and advised Amy to contact Frodsham Town Council for formal approval.

## **8. Picnic in the Park 29<sup>th</sup> August 2026**

- a) To note the planning schedule progress update for the event to date.
- b) To consider approval of the draft flyer for the event.

## **9. Application for a stall at the Picnic in the Park**

To consider the request from Frodsham Christmas Festival Committee for a stall at the event to provide flyers, information, ask for volunteers and generally advertise the 2026 Christmas Festival.

## **10.Halloween 2026**

To consider options for this years' Halloween event.

## **11.Remembrance Day 2026**

To discuss arrangements for the 2026 Remembrance Day event.

## **12.Care in the Community**

To consider arranging Fish & Chips or Afternoon Tea for the residents of the local Care Homes to mark Remembrance Day.

## **13.Committee Clerks Report**

To receive a report from the Committee Clerk.

## **14.Date of next meeting**

Monday 3rd August 2026.

## **15.Close of meeting**