

Minutes from the Amenities and Planning Committee Meeting held on 13th April 2026 at Castle Park Arts Centre at 7pm

Attended by: Cllr J Hook, Cllr J Critchley, Cllr R Drapeur (Vice Chair), Cllr A Holman, Cllr R Lofts (Chair), Cllr P Lowrie, Cllr M Nield, Cllr B Wade, Cllr G Wood & J O'Donoghue (Town Clerk)

Also attended by: 1 member of the public

Meeting 10

1. Apologies and reasons for absence

To receive apologies and approve reasons for absence from members.

RESOLVED: Apologies were received and accepted from Cllrs D Critchley (personal) and H Haye (personal).

2. Declarations of interest

To note any declarations of interest on items which are on the agenda.

NOTED: There were no declarations of interest.

3. Suspending Standing Orders

To note Standing Orders require that any suspension be approved by resolution of the meeting, in accordance with Standing Orders 1(r)(ix) and 25(a). This process will apply to all items other than agenda item 4.

NOTED

4. Public participation

Members of the public are invited to speak on items which are on the agenda in accordance with FTC policy on public speaking at meetings: <https://frodsham.gov.uk/wp-content/uploads/2023/10/Publicspeaking-at-meetings-2023.pdf>

NOTED: One member of the public attended to provide Councillors with background information on the e-bike scheme (Item 10a) and spoke in support of the proposal.

5. Approval of minutes

To approve the minutes from the Amenities & Planning Committee Meeting held 9th March 2026.

RESOLVED: The minutes from the meeting were unanimously approved and signed.

6. Actions from the meeting held on 9th March 2026

To note the action log.

NOTED

7. Year-end finance report

To note the report provided by the Town Clerk.

NOTED

8. Christmas lights

To note that the installation of replacement festive lights on Church Street have been scheduled in from Monday 20th April till Thursday 23rd April.

NOTED

9. Parking concerns

To consider appropriate action following the report from PCSO N Flanagan regarding parking concerns on

Langdale Way and Grasmere Road, arising from school drop-off and pick-up activity associated with Manor House School.

RESOLVED: It was agreed to defer the item to the next meeting to enable Cllr Wood to undertake further research into the available options.

10. Active Travel

- a) To note the report from Cllr Holman requesting that Frodsham Town Council consider the introduction of a trial e-bike scheme in Frodsham.

RESOLVED: It was agreed to defer the item to the Annual Town Council Meeting and to request further information regarding insurance and council liability.

ACTION: JO

- b) To note the report and accompanying risk assessment submitted by the Town Clerk in respect of the proposal.

NOTED

- c) To consider action to be taken.

NOTED: No further action at the current time.

11. Close of meeting

The meeting closed at 7:45pm.