

Minutes from the Amenities and Planning Committee Meeting held on 8th June 2026 at Castle Park Arts Centre at 7pm

Attended by: Cllrs J Critchley, D Critchley, Drapeur (from Item 9), Holman, Hook, Lowrie, Neild, Wade and Wood & Jo O'Donoghue (Town Clerk)

At the beginning of the meeting Cllr J Critchley was appointed as Chair of the Meeting until the arrival of the appointed Vice Chair, Cllr Drapeur (item 9). Cllr Lofts (outgoing Chair), was unable to attend the meeting.

Meeting 1

1. To appoint a Chair of the Committee

RESOLVED: It was proposed by Cllr Wade, seconded by Cllr Lowrie and resolved to appoint Cllr H Hayes as Chair of the Amenities & Planning Committee for the period 8/06/2026 to 30/04/2027.

2. To appoint a Vice Chair of the Committee

RESOLVED: It was proposed by Cllr Wade, seconded by Cllr Lowrie and resolved to appoint Cllr R Drapeur as Vice Chair of the Amenities & Planning Committee for the period 8/06/2026 to 30/04/2027.

3. **Apologies and reasons for absence**

To receive apologies and approve reasons for absence from members.

RESOLVED: Apologies were received and accepted from Cllr H Hayes (personal), Cllr R Lofts (personal).

4. **Declarations of interest**

To note any declarations of interest on items which are on the agenda.

NOTED: There were no declarations of interest in items on the agenda.

5. **Suspending Standing Orders**

To note Standing Orders require that any suspension be approved by resolution of the meeting, in accordance with Standing Orders 1(r)(ix) and 25(a). This process will apply to all items other than agenda item 6.

NOTED

6. **Public participation**

Members of the public are invited to speak on items which are on the agenda in accordance with FTC policy on public speaking at meetings: <https://frodsham.gov.uk/wp-content/uploads/2023/10/Publicspeaking-at-meetings-2023.pdf>

NOTED: No member of the public attended the meeting.

7. **Approval of minutes**

To approve the minutes from the Amenities & Planning Committee Meeting held 18/05/2026.

RESOLVED: The minutes from the Amenities & Planning Committee Meeting held 18/05/2026 were unanimously approved and signed.

8. **Planning**

- a) To note the applications which have been commented on between meetings (details within meeting pack).

NOTED

b) To note the following planning applications and agree response to Cheshire West and Chester Council as follows:

Application	Address	Description	Comments
26/01535/CAT	55 High Street, Frodsham, WA6 7AN	Oak - removal	RELEVANT POLICIES: DM46, R1, M4, DM11, DM44 NO OBJECTION due to safety concerns and subject to the agreement of the Conservation Officer
26/01432/FUL	Cromwell Court, Tarvin Road, Frodsham, WA6 6XN	Demolition of existing shed. Erection of single storey outbuilding	RELEVANT POLICIES: STRAT9, M4, DM11, DM17, GBC2, DM44 Following several agreed planning applications for extensions it was decided to demolish and re-build the property. In the period 2007-9 a number of revisions and restrictions were agreed with planning officers. The Planning Officer should ensure all previous restrictions are complied with.
26/01525/FUL	3 Church Street, Frodsham, WA6 7DN	Installation of defibrillator and bleed kit cabinets to external wall of Nationwide Building Society branch	RELEVANT POLICIES: DM46, DM14, R1, M4, DM11, DM14, DM44 This is in the Conservation area. There are already several defibrillators close by:- Sainsburys, District Taxis, Railway Station, Main Street Community Church, Fire Station. While FTC support the provision of defibrillators and bleed kits we would prefer a discussion with FTC and local police on establishing appropriate siting of the facilities around the town.
26/01534/FUL	20 Maori Drive, Frodsham, WA6 7BS	Demolition of existing conservatory and outbuilding and erection of a single storey side and rear extension	RELEVANT POLICIES: ENV9, R1, M4, DM11, DM44 NO OBJECTION subject to it meeting the provisions of Supplementary Planning Document: House Extensions and Domestic Outbuildings.

9. Planning Appeal - Consultee Notification of a Planning Appeal

Cllr R Drapeur joined the meeting and chaired the meeting as elected Vice Chair of the Committee from this point.

- a) **Site Address:** 46 Thirlmere Close, Frodsham, WA6 7LZ
Description of development: Demolition of existing store, single storey side extension and pitched roof to front porch. First floor extension with front and rear dormers, and a rise in roof height. Application of render to ground floor.
Planning or Enforcement ref: 26/00267/FUL
Planning Inspector ref: 6010251
Appeal reference: 26/00057/REF
Appeal start date: 28 May 2026

NOTED

b) FTC objected to this planning appeal at their Amenities & Planning Committee meeting on 9th March 2026 as follows: RELEVANT POLICIES: R1; M4; DM11; DM44: It does not appear to comply with a number of provisions in Supplementary Planning Document: House Extensions and Domestic Outbuildings. Concerns were raised by an adjacent neighbour.

NOTED

- c) To note that as this appeal is proceeding under the Householder Appeals Service, there is no opportunity for you to submit comments. CWAC have forwarded all the representations made on the application to the Planning Inspectorate and the appellant. These will be considered by the Inspector when determining the appeal.

NOTED

10. Christmas lights (Church Street)

To note that the scheduled replacement works have been carried out.

RESOLVED: It was noted that the replacement works have been carried out according to the specification and quotation previously agreed and approved. Page | 3 Town Clerk to request a completion report from the contractors.

ACTION: JO

11. RoSPA Report

- a) To note the report provided by the Town Clerk (full reports are available on request).

NOTED

- b) To approve the recommendations contained within the report (report in meeting pack).

RESOLVED: It was agreed to carry out works with a risk rating between 10 and 12 but to exclude the recommendation regarding the railings on Green Gates Community Park. Town Clerk to provide full copies of the RoSPA reports to all members of this committee.

ACTION: JO

12. Replacement benches

To approve the quotation provided by Northwich Town Council for replacement benches at Crowmere Lake and Churchfields in the sum of £1,057 per bench to include disposal of existing benches and installation of the new benches.

RESOLVED: It was agreed to accept the quotation and instruct replacement benches at Crowmere Lake and Churchfields in the sum of £1,057 per bench.

ACTION: JO

13. Giant Hogweed (memorial site)

- a) To note the report provided by the Town Clerk (report in meeting pack).

NOTED

- b) To note that Cllr Lofts (Chair 2025-2026) authorised the survey and management report.

RESOLVED: The Town Clerk updated the Committee on the results of the survey and management report and it was resolved to seek a further quotation for the works due to the small scale of the infestation.

ACTION: JO

14. Active Travel

To note the locations of the noticeboards as discussed at the meeting held on 11th May 2026 (minute reference A&P/11/05/2026/10).

NOTED: Cllr Holman to request formal notification from CWAC that the boards, which are located on the footpaths/highways can be updated with the information provided by Active Travel.

ACTION: AH

15. Close of meeting

The meeting closed at 7.30pm